

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
AGENDA OF REGULAR COUNCIL MEETING – MARCH 25, 2024 AT 7:00 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/84419948726>

Or join by phone:

Canada: 855 703 8985 (Toll Free) or 1 647 374 4685 (long distance charges may apply)

Webinar ID: 844 1994 8726

PAGE #

CALLING TO ORDER

ADOPTION OF THE AGENDA

Recommendation:

THAT the Agenda for the March 25, 2024 Regular Meeting of Council be accepted and passed.

DISCLOSURE OF PECUNIARY INTEREST

O'CANADA

RECESS TO MOVE INTO MEETINGS UNDER THE PLANNING ACT

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North recess the March 25, 2024 Regular Meeting of Council at : p.m. for the purpose of holding meetings under the Planning Act.

COMMITTEE OF ADJUSTMENT

- A02/24, James and Selema Martin

PUBLIC MEETING

- Lloyd G. Martin, Zoning By-law Amendment

RESUME REGULAR MEETING OF COUNCIL

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North resume the March 25, 2024 Regular Meeting of Council at : .

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 026-2024 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North. (Part Lot 13, Concession 5 N, with a civic address of 7517 Sideroad 6 East – Lloyd G. Martin, Parochial School) 001

Recommendation:

THAT By-law Number 026-2024 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read and passed. (Part Lot 13, Concession 5 N, with a civic address of 7517 Sideroad 6 East – Lloyd G. Martin, Parochial School)

DEPUTATIONS

- | | |
|--|-----|
| 1. H. Joy Lippai | 004 |
| • Request for Council to establish a municipal shredding program | |

QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

- | | |
|---|-----|
| 1. Regular Meeting of Council, March 11, 2024 | 030 |
| 2. Public Meeting, March 11, 2024 | 039 |

Recommendation:

THAT the minutes of the Regular Meeting of Council and the Public Meeting held on March 11, 2024 be adopted as circulated.

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

ITEMS FOR CONSIDERATION

1. MINUTES

- | | |
|---|-----|
| a. Mount Forest Business Improvement Area, Association Meeting, March 12 th , 2024 | 045 |
|---|-----|

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest Business Improvement Area Association Meeting held on March 12th, 2024.

- | | |
|--|-----|
| b. Mount Forest District Chamber of Commerce, Board Meeting, February 13, 2024 | 048 |
|--|-----|

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Mount Forest District Chamber of Commerce Board Meeting held on February 13, 2024.

- | | |
|---|-----|
| c. Arthur Chamber of Commerce, Directors Meeting, February 4 th , 2024 | 050 |
|---|-----|

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Arthur Chamber of Commerce Directors Meeting held on February 4th, 2024.

- | | |
|--|-----|
| d. Safe Communities Wellington County Leadership Table, January 17, 2024 | 052 |
|--|-----|

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Safe Communities Wellington County Leadership Table meeting held on January 17, 2024.

2. BUILDING

- a. Report CBO 2024-003, Building Permit Review January 2024 057

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2024-003 being the Building Permit Review for the month of January 2024.

- b. Report CBO 2024-004, Building Permit Review February 2024 059

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2024-004 being the Building Permit Review for the month of February 2024.

3. COMMUNITY & ECONOMIC DEVELOPMENT

- a. Report C&ED 2024-009, Saugeen Connects Partnership 061

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report C&ED 2024-009 Saugeen Connects Partnership.

- b. Report C&ED 2024-010, OTF Grant – Lion Merv Weber Playground and Conn Community Park 065

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-010,

AND THAT Council supports the application being submitted to the Ontario Trillium Foundation’s Community Investments Grants – Capital Grants for the following projects:

- Conn Community Park (15 Wood Street, Conn) for drainage improvements, fill, engineered wood fibre and playground equipment.
- Lion Merv Weber Playground (495 Queen Street West, Mount Forest) for drainage improvements, engineered wood fibre and playground equipment.

- c. Report C&ED 2024-011 Mayors Roundtable 069

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information EDO 2024-011 Mayors Roundtable.

4. FINANCE

- a. Vendor Cheque Register Report, March 18, 2024 072

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated March 18, 2024.

- b. Report TR 2024-005, 2023 Council Remuneration 074

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive or information Report TR2024-003 being 2023 Council remuneration.

5. INFRASTRUCTURE

- a. Report INF 2024-005, Award of the Asphalt Program 077

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-005 award of the Asphalt Program;

AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with E.C. King Contracting to execute the Asphalt Program project.

- b. Report INF 2024-006, Award of Smith Street Reconstruction and Pedestrian Cross-over 079

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-006 award of the Smith Street Reconstruction and Pedestrian Cross-over project;

AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Cox Construction Limited to execute the Smith Street Reconstruction and Pedestrian Cross-over project.

- c. Report INF 2024-007, Award of Fergus Street North Reconstruction 084

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-007 award of the Fergus Street North Reconstruction project;

AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Kurtis Smith Excavating Inc to execute the Fergus Street North Reconstruction project.

6. ADMINISTRATION

- a. Report CLK 2024-009, AMCTO post 2022 municipal election report 087

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2024-009 AMCTO post 2022 municipal election report.

7. COUNCIL

- a. Crime Stoppers Guelph Wellington, Spring 2024 Newsletter 089

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Crime Stopper Guelph Wellington, Spring 2024 Newsletter.

- b. Ausable Bayfield Maitland Valley Source Protection Region, 091
 correspondence to Honourable Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs, dated February 26th, 2024, regarding recommended phase out of free well water testing in the 2023 Auditor General’s report

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North receive the Ausable Bayfield Maitland Valley Source Protection Region, correspondence to Honourable Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs, dated February 26th, 2024, regarding recommended phase out of free well water testing in the 2023 Auditor General’s report.

Recommendation:

THAT the Council of the Corporation of the Township of Wellington North support the Ausable Bayfield Maitland Valley Source Protection Region motion #SPC: 2024-02-04 requesting that the province not proceed with the recommended phase out of free private well testing in Ontario.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

Recommendation:

THAT all items listed under Items For Consideration on the March 25, 2024 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

NOTICE OF MOTION

COMMUNITY GROUP MEETING PROGRAM REPORT

Councillor Renken (Ward 1):

- Wellington North Cultural Roundtable
- Upper Grand Trailway Wellington Sub Committee
- Mount Forest Aquatic Ad Hoc Advisory Committee

Councillor Burke (Ward 2):

- Mount Forest Business Improvement Area
- North Wellington Health Care Corporation Louise Marshall Hospital Board of Directors

- Mount Forest Aquatic Ad Hoc Advisory Committee
- Mount Forest Fireworks Festival Committee
- Lynes Blacksmith Shop Committee

Councillor Hern (Ward 3):

- Mount Forest & District Chamber of Commerce
- Arthur & District Chamber of Commerce
- Arthur Business Improvement Area
- Grand River Conservation Authority

Councillor McCabe (Ward 4):

- Wellington County Farm Safety Committee
- Saugeen Valley Conservation Authority
- Wellington North Health Professional Recruitment Committee
- Upper Grand Trailway Wellington Sub Committee
- ROMA Zone 2 Chair

Mayor Lennox:

- Committee of Adjustment
- Wellington North Power
- Ex Officio on all committees

BY-LAWS

- | | |
|--|-----|
| a. By-law Number 6001-2024 being a by-law to regulate, prohibit and otherwise control noise in the Township of Wellington North and to repeal By-law 5001-05 | 094 |
| b. By-law Number 025-2024 being a by-law to amend By-law 102-2023 being a by-law to establish the fees and charges for various services provided by the municipality | 103 |

Recommendation:

THAT By-law Number 6001-2024 and 025-2024 be read and passed.

CULTURAL MOMENT

- | | |
|---|-----|
| • Art Contest Celebrating Wellington North's 25th Anniversary | 105 |
|---|-----|

CONFIRMING BY-LAW

106

Recommendation:

THAT By-law Number 027-2024 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 25, 2024 be read and passed.

ADJOURNMENT

Recommendation:

THAT the Regular Council meeting of March 25, 2024 be adjourned at __: p.m.

MEETINGS, NOTICES, ANNOUNCEMENTS

Mount Forest Aquatics Ad-Hoc Advisory Committee – Meeting Room, Mount Forest & District Sports Complex	Tuesday, April 2, 2024	7:00 p.m.
Regular Council Meeting	Monday, April 8, 2024	2:00 p.m.
Volunteer and Newcomer Event - Arthur	Thursday, April 18, 2024	7:00 p.m.
Regular Council Meeting	Monday, April 22, 2024	7:00 p.m.

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NUMBER 026-2024

BEING A BY-LAW TO AMEND BY-LAW 66-01, BEING A ZONING BY-LAW FOR THE TOWNSHIP OF WELLINGTON NORTH

WHEREAS, the Council of the Corporation of the Township of Wellington North deems it necessary to amend By-law Number 66-01; as amended pursuant to Sections 34 and 36 of The Planning Act, R.S.O. 1990, as amended

NOW THEREFORE the Council of the Corporation of the Township of Wellington North enacts as follows:

1. THAT Schedule "A" Map 1 to By-law 66-01 is amended by changing the zoning on a portion of the lands described as Part Lot 13, Concession 5 N, with a civic address of 7517 Sideroad 6 E, as shown on Schedule "A" attached to and forming part of this By-law from: **Agricultural (A)** to **Agriculture Exception (A-124)**.
2. THAT Section 33, Exception Zone 3 – Rural Areas, is amended by the inclusion of the following new exception:

33.124	A-124	In addition to the uses permitted in the Agriculture (A) Zone, and notwithstanding any other sections of this by-law to the contrary, a parochial school is also permitted, serving a local community that relies extensively on horse drawn vehicles as their sole means of transportation.
Part Lot 13, Conc 5 N		

3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 66-01, as amended.
4. THAT this By-law shall come into effect upon the final passing thereof pursuant to Section 34(21) and Section 34(22) of The Planning Act, R.S.O., 1990, as amended, or where applicable, pursuant to Sections 34 (30) and (31) of the Planning Act, R.S.O., 1990, as amended.

READ AND PASSED THIS 25TH DAY OF MARCH, 2024.

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

THE TOWNSHIP OF WELLINGTON NORTH

BY-LAW NO. 026-2024

Schedule "A"



This is Schedule "A" to By-law 026-2024

Passed this 25th day of March 2024

MAYOR

CLERK

EXPLANATORY NOTE

BY-LAW NUMBER 026-2024

THE LOCATION OF THE SUBJECT LANDS being rezoned is described as Part Lot 13, Concession 5 N, with a civic address of 7517 Sideroad 6 East. The subject property is approximately 41.4 ha (102.3 ac) in size and is currently zoned Agricultural (A) and Natural Environment (NE) zone.

THE PURPOSE AND EFFECT of the amendment is to rezone a portion of the property from Agricultural (A) to Agricultural Site Specific (A-124) to permit the development of a parochial school.



TOWNSHIP OF WELLINGTON NORTH DEPUTATION REQUEST FORM

Name of Deputant	<i>H. JOY LIPPAI</i>		
Attending as an Individual <input checked="" type="checkbox"/>	Representing a Group/Business/Organization <input type="checkbox"/>		
Name of Group/Business/Organization:			
Address:			
Email:			Phone:
Meeting Type:	Council <input checked="" type="checkbox"/>	Committee <input type="checkbox"/>	Meeting Date:

SUBJECT MATTER: Provide a description of the deputation and the agenda item number if applicable- no more than 150 words

RECOMMENDATION/REQUEST OF COUNCIL: What action would you like Council to take- no more than 25 words
Establish a municipal shredding program

ESTIMATED FINANCIAL IMPACT

Capital

Operational

I acknowledge that my deputation is limited to five (5) minutes

I have attached the written deputation with this submission.

Signature: _____

Electronic Signature Accepted

Date: _____

H. Joy Lippai
Mar. 30, 2024

Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/ Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

**DOCUMENT SHREDDING
AN ANTIDIOTE TO IDENTITY THEFT**

To: Wellington North Municipal Council

March 25, 2024

Presentation by:

Joy Lippai

DOCUMENT SHREDDING - AN ANTIDOTE TO IDENTITY THEFT

PART I	WHAT IS IDENTITY THEFT AND WHAT FRAUD DOES IT FACILITATE
PART II	HOW DO THIEVES ACCESS PRIVATE INFORMATION?
PART III	DOCUMENTS THAT ARE SENSITIVE
PART IV	HOW DO YOU DESTROY SENSITIVE DOCUMENTS?
PART V	FACILITATING SHREDDING
PART VI	PROPOSITION
PART VII	IMPORTANCE AND BENEFITS OF SHREDDING
PART VIII	COST, FUNDING AND MAINTENANCE
PART IX	LOCATION
PART X	MARKETING

Appendix A

Appendix B

Appendix C

Appendix D

DOCUMENT SHREDDING - AN ANTIDOTE TO IDENTITY THEFT

PART I

WHAT IS IDENTITY THEFT AND WHAT FRAUD DOES IT FACILITATE

- The definition of “Identity theft” is as follows:
“the fraudulent acquisition and use of a person's private identifying information, usually for financial gain”.

- Once a thief has personal information, it is able to:
 - Establish a new mortgage on property it does not own
 - Apply for credit cards in the name of another person
 - Establish a relationship with a government body
 - Claim benefits to which it has no rights
 - Establish bank accounts in the name of another person

- Destroy the credit rating of another party
- Make purchases in the name of another party

PART II

HOW DO THIEVES ACCESS PRIVATE INFORMATION?

- Clever thieves are utilizing both digital and hard copy access to documents containing private information.
- They use computer techniques to acquire digital information
- They use the carelessness of individuals in protection of their personal information to gain access to personal information on paper (hardcopy).
- Theft of items such as wallets, purses, briefcases, laptop, cell phones, etc., that may hold personal information.
- Access to personal information from hardcopy print is done through the following:
 - Break and enter
 - Theft of mail
 - Looking for abandoned documents

- Looking through recycling bins, especially those placed for pick-up at curb
- Reviewing lost or stolen computer discs and USB sticks
- Albeit protection of digital information is also very important it is not the subject of this paper

PART III

DOCUMENTS THAT ARE SENSITIVE

- In this current age of information accessibility, it is prudent and best practice to consider that all documents, including mailing envelopes, should be evaluated as sensitive.
- Any document that in the hands of a thief enables identification theft
- Specific paper documents are identified in Appendix A attached

PART IV

HOW DO YOU DESTROY SENSITIVE DOCUMENTS?

- It is important to remember that the entire document needs to be rendered unreadable

- Two methods of destruction are:
 - Burn - Burning creates a fire hazard and pollution
 - Shred

- Shredding only reasonable method. Allows for recycling of remaining paper once shredded

PART V

FACILITATING SHREDDING

- Shredding has been considered a business venture rather than a municipal service, home fire risk reduction technique or a crime prevention activity
- Shredding services are exclusive with few facilities offering shredding services
- Charitable shredding events are only on a limited number of specified dates and for a very limited time (see Appendix B attached).
- Service is expensive, hard to get to and done by an employee rather than self (thus no assurance that the paper doesn't transfer to another party – i.e. security)

PART VI

PROPOSITION

- That the Wellington North invest, along with the community, in the acquiring, set up and use of a commercial standard shredding machine in order to reduce identity theft and to safely destroy all sensitive materials
- Wellington North investigate sites that would be appropriate and accessible for individuals to personally shred their own materials
- That Wellington North establish standards of use, applicable fee and arrange maintenance of the shredder when necessary

PART VII

IMPORTANCE AND BENEFITS OF SHREDDING

- Provide an essential service for the community
- Reduce costs of criminality
- The prolonged retention of paper, especially in quantity, is an increased fire risk in a home
- Be a role model for other communities in the recognition and necessity of the preventative factor in providing the shredding service
- Will educate the constituents of the community as to the importance and necessity of protecting and destruction of their personal information
- Assist in the prevention of personal loss causing grief, mental illness, stress, anxiety and economic difficulty

- Keeps extraneous paper out of landfill and into recycling
(reduces carbon footprint)
- See Appendix C attached

PART VIII

COST, FUNDING AND MAINTENANCE

- Required would be a commercial standard shredder of superior quality
- Community involvement could be encouraged to assist in the initial purchase of the equipment (fund raisers, business and personal donations - solicit donations with tax bills or other municipal notifications)
- Shredder would be a capital expenditure but would not be wildly expensive to purchase (See Appendix D attached)
- Responsibility for maintenance would need to be established. Blades and oil are regularly used but breakdowns are user dependent.
- A modest user fee could be applied and this fee could be for the sole purpose of facilitating maintenance on the equipment

- Investigate provincial government funding available for environmental projects

PART XI

LOCATION

- Needs to be accessible to public without making prearranged appointments for use
- Needs to be in secure location and out of elements
- Assistance on use needs to be readily available
- **DOES NOT** need to be available on 24/7 basis. If at the Municipal Offices could be available during business hours and it would be users prerogative when to attend to use.

PART X

MARKETING

- Establishment of a successful program will be a protocol that will be viewed favourably in the eyes of the provincial government thus possibly opening funding opportunities to the Municipality
- Once established the Municipality will be in a position to create a revenue stream by acting as consultants to other municipalities planning to create their own shredding program
- The Municipality will appear to its constituents as forward thinking and pro-active in environmental matters as well as having regard to constituents well-being

APPENDIX A

<https://www.centralbank.net/learning-center/the-importance-of-shredding-personal-documents>

Quick list of documents to shred:

- Address labels from junk mail and magazines
- All Discarded Copier Copies
- ATM receipts
- Bank statements
- Birth certificate copies
- Canceled and voided checks
- Credit and charge card bills, carbon copies, summaries and receipts
- Credit reports and histories
- Credit Cards (Expired)
- Documents containing maiden name
- Documents containing names, addresses, phone numbers or e-mail addresses
- Documents relating to investments
- Documents containing passwords or PIN numbers
- Driver's licenses or items with a driver's license number
- Drafted Documents
- Education Records
- Employee pay stubs
- Employment records
- Expired passports and visas
- Identification cards/badges
- Legal documents
- Insurance Information
- Internal Memos
- Investment, stock and property transactions
- Items with a signature
- Luggage tags
- Medical and dental records
- Papers with a Social Security number
- Payroll Information
- Pre-approved credit card applications
- Phone Logs
- Phone Messages
- Purchase Orders
- Receipts with checking account numbers
- Report cards
- Resumes or curriculum vitae
- Tax forms
- Transcripts
- Travel itineraries
- Used airline tickets
- Visitor Logs

THE
WELLINGTON ADVERTISER
FREE PRESS & NEWS WEEKLY™

Crime Stoppers holding document shredding events

Advertiser Staff August 31, 2023 @ 9:07 am **Police**

WELLINGTON COUNTY — Crime Stoppers Guelph Wellington (CSGW) is holding upcoming shredding events in both Guelph and Mount Forest.

CSGW encourages shredding as it helps fight identity theft. Community members are invited to bring unwanted personal documents for shredding, and mobile shredding will be done online by Wasteco.

The Mount Forest event will take place on Sept. 16 from 9am to noon at the Mount Forest Fire Department, 381 Main St. N.

Join them again in Guelph on Sept. 30 from 9am to 1pm at Skyjack, 201 Woodlawn Rd. W.

Costs are \$10 per box with all proceeds going to Crime Stoppers Guelph Wellington. CSGW will be accepting cash, credit and debit. They will have a drive-thru operation with volunteers doing the unloading, and ask that you bring paper documents only. A list of what can and cannot be shredded can be found on their website.

For more information visit www.csgw.com.

APPENDIX C

ADDITIONAL REASONS FOR DOCUMENT SHREDDING

(<https://solutions.ironmountain.com/shredding/documents>)

- It prevents identity theft and corporate espionage.
- It safely disposes of confidential information.
- It is required by law for certain types of information.
- It saves time and space.
- It builds trust and with customers.
- It protects the environment.
- It protects employee privacy.
- It reduces fire hazards.
- It helps with reputation management.

CR



APPENDIX D-1

BECOME A MEMBER | DONATE

Paper Shredder Buying Guide

By Lisa Fogarty

September 21, 2023

Consider how many sensitive documents you have lying around your home or office that advertise your Social Security number or banking and medical information. Sounds like a breach of privacy waiting to happen, doesn't it? A paper shredder that you can usually stash under, beside, or even on top of a desk will effectively destroy private documents so that you can dispose of them without the fear of prying eyes or hands gaining access to your information. Some shredders are also equipped to shred credit cards and CDs.

Shredders are available at different prices—from less than \$100 to over \$300—and vary in terms of speed, capacity, security, and noise levels. Some communities offer monthly, quarterly, or annual paper shredding services, but a personal paper shredder helps mitigate paper clutter that can accumulate.

Because paper shredders aren't as ubiquitous as, say, refrigerators and microwaves, asking friends for advice on the model you should invest in may not be the most efficient way to do your research. Here's what you need to know about the most important features so that you can make an informed decision.

How CR Tests Paper Shredders

CR put 14 popular paper shredder models to work in our labs by feeding each with standard 8.5x11-inch printer paper and testing their speed, noise levels, security, and convenience (which includes basket capacity, how easy they are to empty, and whether they're designed with wheels). While all paper shredders offer security, they don't all feature the same *level* of security. The one you choose should meet your personal security expectations and needs. We tested noise levels by placing a decibel meter at ear level for a seated user and running the shredder while it was positioned next to a desk. This data was then collected and considered when giving each of the paper shredders featured on CR an Overall Score.

A Short History of Paper Shredders

Few will be surprised to learn that paper shredders were invented as a way to destroy sensitive information, but its origin story is more provocative than you might expect. An American entrepreneur, Abbott Augustus Low, invented the first paper shredder in 1909. But the German-born Adolf Ehinger gets credit for helping the world understand the benefit of manufacturing this machine when, in 1935, he invented a hand-crank version so that it could destroy anti-Nazi propaganda. The paper shredder was patented, an electric model became available in 1940, and it soon proved to be an indispensable device used by government, military, and banking officials.

The paper shredder's journey from government office to home office was a rather lengthy one, and most people and small businesses didn't begin using them until the mid-1980s. The California v. Greenwood Supreme Court ruling in 1988 may have something to do with the device's popularity boost. This case ruled that the Fourth Amendment didn't prohibit the warrantless search and seizure of garbage left for collection outside the curtilage of one's home. A West Virginia University paper published in 1989 responded with the suggestion: "Thus, those who wish to protect themselves from such abuse and to maintain privacy in their garbage must resort to other, more expensive, self-help measures such as an investment in a trash compactor or a paper shredder."

What Are the Security Levels for Paper Shredders?

This brings us to the present-day paper shredder you're considering for your security needs, which features far more bells and whistles than its hand-cranked predecessor. The paper shredder that's right for you will depend a lot on the level of security you need and expect. There are four types of shredders, according to Fellowes, a manufacturer of office equipment. A **strip-cut** shredder is considered Level P-2 because it provides basic security and shreds pieces of paper into larger strips than the other models. **Cross-cut** shredders are Levels P-3 and P-4 and offer enhanced security; **micro-cut** shredders provide superior security and are Levels P-5 and P-6; and **high-security** shredders are government-approved Level P-7, used to destroy classified and top-secret documents.

What to Look for in a Paper Shredder

Security is paramount, but will your paper shredder fit in your space? Will it wake everyone up on Saturday morning? Here are some other important considerations:

Capacity: This refers to both sheet and bin capacity. Some models can handle numerous sheets of paper at one time, while others require more patience but may be sufficient if you don't have a lot to shred at once. Always find out the bin's capacity and how much paper debris it can store in gallons. CR's favorite paper shredders range in capacity from 8 to 20 sheets with bins from 4 to 8 gallons.

Bin Type: A paper shredder with a pull-out console can be emptied by pulling out a drawer in front that collects paper waste and emptying it into the trash. A wastepaper-basket shredder features a heavy shredding unit that you lift off

so that you can empty the basket underneath. All shredders also feature sharp points in the shredders themselves. Lifting the shredding unit off the basket may pose a safety hazard.

Dimensions: You'll find a range of paper shredders to fit every space, including large models like CR's top-rated paper shredder, which measures 23 inches tall and can hold 8 gallons of paper. Smaller desktop models are convenient if space is limited, but they might be slower and require you to empty them more frequently.

Noise: The noisiness of your paper shredder may not be a metric you can easily test, especially if you're ordering online, but it's important to keep in mind that there are differences among shredders. CR's top-rated paper shredders were all chosen for their relative quietness, with the Fellowes Powershred LX22M standing out as the least noisy.

Extras: If it's important to own a paper shredder that can destroy DVDs and CDs, make sure you look for that feature. All the models we rated will shred credit cards. (If you recycle your paper, you may want to catch the plastic from cards and discs for disposal.) Other perks you'll find with some models include wheels for portability and an auto-reverse function to clear up paper jams. Paper shredders can overheat after a certain amount of run time, but don't worry: The shredder will automatically turn off when that happens. A run-time indicator is an additional feature on some models that alerts you when a cool-down period is needed to keep the shredder from overheating.

0 SHARES





1-800-295-5510

APPENDIX D-4

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PAPER SHREDDERS

FELLOWES®

Protect against identity theft. Shreds important papers, credit cards, even small paper clips. Virtually jam-proof.

- Cross cuts in 5/32 x 1 1/2" shreds.
- Stops shredding when hands get too close.
- 2" casters.
- Quiet operation.
- Shredder Oil: Maintains peak shredder performance.
- H-2608 - 60% faster. Continuous shredding requires no cool down.

PAPER SHREDDERS

2 YEAR WARRANTY

MODEL NO.	DESCRIPTION	DIMENSIONS W x D x H	MAXIMUM RUN TIME	SHEET CAP./PASS	BIN CAP. (GAL.)	WT. (LBS.)	PRICE EACH	ADD TO CART	
H-2606	Small Office	16 x 11 x 20"	20 min.	16	6	34	\$476	1	ADD
H-2607	Medium Office	12 x 18 x 26"	30 min.	18	9	48	662	1	ADD
H-2608	Large Office	18 x 18 x 31"	Continuous	22	16	95	1,925	1	ADD

■ SHIPS VIA MOTOR FREIGHT

PAPER SHREDDER OIL

MODEL NO.	DESCRIPTION	BOTTLE SIZE	WT. (LBS.)	PRICE PER BOTTLE		ADD TO CART
				1	2+	
S-16094	Paper Shredder Performance Oil	12 oz.	1	\$13.81	\$13.11	1 ADD

Fellowes Powershred 16-Sheet Cross-Cut Paper Shredder

APPENDIX D-5

Article #330780799 Model #5501601

★★★★★ 5.0 (26) Write a review Ask a question



\$499 each

HOME DELIVERY

✓ **Online Exclusive** ⓘ

Ships by: **Tuesday, March 26**

Price includes shipping

1 ADD TO CART

ADD TO WISH LIST

Description

The Fellowes LX180 cross-cut shredder is thoughtfully designed and includes the groundbreaking new IntelliBar technology with patented responsive feature that is 100% jam proof, allowing you to shred safely and quietly with maximum protection, productivity and convenience.

- IntelliBar technology with patented responsive feature provides superior shredding performance
- 100% Jam Proof System automatically detects and powers through tough jobs for frustration-free shredding
- Efficiency Meter indicates the potential for increased sheet capacity in real-time to maximize productivity
- Shreds 16 sheets of paper per pass into small cross-cut particles for enhanced security
- Shreds staples, paper clips, credit cards and unopened junk mail
- Shreds continuously for up to 20 minutes

Product specifications

Accepts Cds	No
Accepts Credit Cards	Yes
Accepts Paperclips	Yes
Accepts Staples	Yes
Basket(s) Included	Yes
Color/Finish Family	Black

You may also like

Deliver to Joy
Arthur NOG 1A

Electronics

Search Amazon.c

APPENDIX D-6

EN

Account & Lists

Orders

0

All Site Apps Office Store Gift Card Amazon Pay Amazon Prime

Road House - Coming soon

Electronics Deals Best Sellers Handpicked TV & Home Theatre Camera & Photo Computers & Tablets Cell Phones & Accessories

Sponsored

Customers who viewed this item also viewed



WOLVERINE 18-Sheet
60 Mins Running Time
Cross Cut High Security

638

\$349⁹⁸



Amazon Basics 24-Sheet
Cross-Cut Paper, CD and
Credit Card Home Office

1,750

\$295⁵⁴



Fellowes Automax 100M
Auto Feed Shredder
(4629001)

305

\$229⁹⁸

Office Products > Office Electronics > Shredders



2 VIDEOS



WOLVERINE 18-Sheet
60 Mins Running Time
Cross Cut High Security
Level P-4 Heavy Duty
Paper/CD/Card Ultra
Quiet Shredder for
Home Office with 6
Pullout Waste
Bins (Black)

1e

591 ratings

Bought in past month

\$349⁹⁷

One-Day

with business pricing.
See Amazon Business

Delivery

Collection

\$349⁹⁷

One-Day

FREE delivery Tomorrow. Order
within 12 hrs 10 mins. Details

Deliver to Joy - Arthur NOG 1A

In Stock

Quantity: 1

Add to Cart

Buy Now

- Payment Secure transaction
- Ships from Amazon
- Sold by Wolverine Office Product
- Returns Eligible for Return, Refund or Replacement within 30 days of receipt
- Support Product support included
- Packaging Ships in product packaging

Add gift options

Add to Wish List

Roll over image to zoom in

Purchase options and add-ons

Payment plans

\$34.12/mo (12 mo) at
example APR of 30% (rates
from 10-30% APR)

amazon business

Save up to 8% on this product
with business-only pricing.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
MINUTES OF REGULAR COUNCIL MEETING – MARCH 11, 2024 AT 2:00 P.M.
CLOSED SESSION PRIOR TO OPEN SESSION AT 1:30 P.M.
MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
HYBRID MEETING - IN PERSON AND VIA WEB CONFERENCING
<https://www.youtube.com/watch?v=ksmH8b4rCqM>**

Members Present:

Mayor: Andrew Lennox
Councillors: Sherry Burke
Lisa Hern (via Zoom)
Steve McCabe
Penny Renken

Staff Present:

Director of Legislative Services/Clerk:	Karren Wallace
Deputy Clerk:	Catherine Conrad
Executive Assistant to CAO:	Tasha Grafos
Director of Finance:	Jeremiah Idialu
Human Resources Manager:	Amy Tollefson
Chief Building Official:	Darren Jones
Senior Project Manager:	Tammy Stevenson
Manager of Transportation Services:	Dale Clark
Manager Environment & Development Services:	Corey Schmidt
Manager Community & Economic Development:	Mandy Jones
Economic Development Officer:	Robyn Mulder
Economic Development Officer:	Dale Small
Community Development Coordinator:	Mike Wilson
Deputy Fire Chief:	Callise Loos
Senior Planner:	Jessica Rahim

CALLING TO ORDER

Mayor Lennox called the meeting to order.

ADOPTION OF THE AGENDA

RESOLUTION: 2024-074

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Agenda for the March 11, 2024 Regular Meeting of Council be accepted and passed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

Councillor Burke declared an indirect pecuniary interest with a portion of Items for Consideration, 2. Planning, b. Report DEV 2024-008, Notice of Decision Received for Consent Applications B92-23, B93-23, B100-23 and B101-23 as her employer prepared appendices on previous reports for applications B92-23 and B93-23.

Councillor Hern declared a deemed pecuniary interest with Passage of By-laws Arising From Public Meeting, a. By-law Number 022-24 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Concession

5, Lot 24 with civic address of 7582 Sideroad 9 West – Stuart Wright and Wriighthaven Farms Ltd.) as she is in the prescribed notification area of the consent application.

CLOSED MEETING SESSION

The meeting is closed pursuant to Section 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

RESOLUTION: 2024-075

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North go into a meeting at 1:33 p.m. that is closed to the public under subsection 239 (2) of the Municipal Act, 2001, specifically:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board

CARRIED

1. REPORTS

- INF 2024-003 Sale Closed Road Allowance

2. REVIEW OF CLOSED SESSION MINUTES

- January 29, 2024

3. RISE AND REPORT FROM CLOSED MEETING SESSION

RESOLUTION: 2024-076

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North rise from a closed meeting session at 1:35 p.m.

CARRIED

RESOLUTION: 2024-077

Moved: Councillor Burke

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-003 Sale Closed Road Allowance;

AND THAT Council approve the confidential direction to staff.

CARRIED

RESOLUTION: 2024-078

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North approve the Closed Meeting Minutes of the January 29, 2024 Council Meeting.

CARRIED

O'CANADA

RECESS TO MOVE INTO MEETINGS UNDER THE PLANNING ACT

RESOLUTION: 2024-079

Moved: Councillor Renken

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North recess the March 11, 2024 Regular Meeting of Council at 2:02 p.m. for the purpose of holding meetings under the Planning Act.

CARRIED

PUBLIC MEETING

- Stuart Wright and Wriighthaven Farms Ltd., Zoning By-law Amendment
- Mapleton Pork Ltd. c/o Rik Altena, Zoning By-law Amendment

RESUME REGULAR MEETING OF COUNCIL

RESOLUTION: 2024-080

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North resume the March 11, 2024 Regular Meeting of Council at 2:24 p.m.

CARRIED

PASSAGE OF BY-LAWS ARISING FROM PUBLIC MEETING

- a. By-law Number 022-24 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North.

Councillor Hern left the meeting as she had previously declared a pecuniary interest.

RESOLUTION: 2024-081

Moved: Councillor Burke

Seconded: Councillor Renken

THAT By-law Number 022-24 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read and passed. (Concession 5, Lot 24 with civic address of 7582 Sideroad 9 West – Stuart Wright and Wriighthaven Farms Ltd.)

CARRIED

Councillor Hern returned to the meeting.

- b. By-law Number 023-24 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North.

RESOLUTION: 2024-082

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT By-law Number 023-24 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North be read and passed. (Part of Lot 18, Concession 3; Part of Lot 24, EOSR, Divisions 1-4 with a civic address of 7738 Sideroad 8 East – Mapleton Pork Ltd, c/o Rik Altena)

CARRIED

DEPUTATIONS

1. Helen Edwards, Seniors' Centre for Excellence, and Kay Ayres
 - Requesting Council approve their grant request in the amount of \$10,000

Ms. Edwards appeared before Council requesting that Council approve their grant request to support the Seniors' Centre for Excellence and the ACE coordinator position. The coordinator arranges and hosts Zoom sessions, creates the monthly newsletter, and maintains social media. The programs have become important to seniors to keep them connected with their community and reduce the barriers of isolation, especially in rural areas.

Kay Ayres, a senior in Wellington North who deals with other seniors, explained how important it is that they have access to the outside world within their own homes. The ACE coordinator has taught seniors how to navigate the computer and brings knowledge and entertainment into their homes noting it is money well invested.

Mayor Lennox confirmed with Ms. Edwards that an application for the grants program had been submitted and they are aware of the timelines.

QUESTIONS ON AGENDA ITEMS (REGISTRATION REQUIRED)

No questions on agenda items were tabled.

ADOPTION OF MINUTES OF COUNCIL AND PUBLIC MEETING

1. Regular Meeting of Council, February 26, 2024

RESOLUTION: 2024-083

Moved: Councillor McCabe

Seconded: Councillor Hern

THAT the minutes of the Regular Meeting of Council held on February 26, 2024 be adopted as circulated.

CARRIED

BUSINESS ARISING FROM PREVIOUS MEETINGS OF COUNCIL

No business arising from previous meetings of Council.

IDENTIFICATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2b, 5a, 7a, 7b, 7c, 8a, 8c

ADOPTION OF ALL ITEMS NOT REQUIRING SEPARATE DISCUSSION

RESOLUTION: 2024-084

Moved: Councillor Renken

Seconded: Councillor Burke

THAT all items listed under Items for Consideration on the March 11, 2024 Council agenda, with the exception of those items identified for separate discussion, be approved and the recommendations therein be adopted:

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Wellington North Cultural Roundtable Committee meeting held on February 15th, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Township of Wellington North Growth Management Action Plan Project Advisory Committee Meeting #2 held on February 20th, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive the Planning Report prepared by Jessica Rahim, Senior Planner, dated March 1, 2024, regarding Gwen and Donald Cormack, 9724 Highway 6, Mount Forest, Zoning By-law Amendment (ZBA 23/23).

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-008 on the Tourism Growth Program;
AND THAT Council supports the application being submitted in partnership with the Town of Minto and Town of Hanover.

THAT the Council of the Corporation of the Township of Wellington North receive the Vendor Cheque Register Report dated February 29, 2024.

THAT the Council of the Corporation of the Township of Wellington North receive Report TR2024-002 being an update on the Sublease agreements at 110 Charles St., Arthur;
AND THAT Council direct staff to renew the Sublease agreements in accordance with previous terms and conditions;
AND FURTHER THAT the Mayor and the Chief Administrative Officer are hereby authorized and directed to take such action and authorize such documents necessary or advisable.

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-004 award of the Structure 9 project;
AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Roubos Farm Services Limited to execute the Structure 9 project.

THAT the Council of the Corporation of the Township of Wellington North receive for information correspondence from Wellington Federation of Agriculture, Barclay Nap, President, regarding Zoning By-law 23-23 – 9724 Highway 6.

THAT the Council of the Corporation of the Township of Wellington North receive for information correspondence from Saugeen Valley Conservation Authority, Erik Downing, General Manager/Secretary-Treasurer (Acting), dated February 23rd, 2024, regarding changes to Section 28 and 29 Regulations effective April 1, 2024.

CARRIED

CONSIDERATION OF ITEMS FOR SEPARATE DISCUSSION AND ADOPTION

Councillor Burke left the council chambers as she had previously declared a pecuniary interest.

RESOLUTION: 2024-085

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive for information Report DEV 2024-008 regarding the Notice of Decision for the following

Consent Applications, received from the County of Wellington Planning and Land Division Committee:

- B92-23, David Fletcher, Pt Lt 13, Div 2, 3 & 4 Conc EOSR, Pt Lt 12, Division 4, Conc EOSR known as 9427 Highway 6 and the lands geographically located directly north west of 9427 Highway 6 (Lot Line Adjustment);
- B93-23, Leroy Shantz, Part Lot 13, Divisions 2, 3 & 4, Conc EOSR known as 7340 Sideroad 5 East along with the land directly to the southwest (Lot Line Adjustment);

CARRIED

Councillor Burke returned to the meeting.

RESOLUTION: 2024-086

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive for information Report DEV 2024-008 regarding the Notice of Decision for the following Consent Applications, received from the County of Wellington Planning and Land Division Committee:

- B100-23, Gwen & Donald Cormack, Part Lot 6, Divisions 3 & 4, WOSR known as 9724 Highway 6 and 9754 Highway 6 (Lot Line Adjustment);
- B101-23, Mapleton Pork Ltd. c/o Rik Altena, Part Lot 18, Concession 3, Part Lot 24, EOSR, Divisions 1, 2, 3 & 4 known as 7738 Sideroad 8 East (Severance)

CARRIED

RESOLUTION: 2024-087

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive the Wellington North Fire Service Annual Report 2023.

CARRIED

RESOLUTION: 2024-088

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2024-007 cemetery full cost recovery;

AND THAT if Council wishes to move to full cost recovery that a 3-year phase in approach be adopted effective May 1, 2024;

AND FURTHER THAT the fees and charges by-law be amended to reflect the 2024 increase.

CARRIED

RESOLUTION: 2024-089

Moved: Councillor Hern

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2024-007 Mount Forest Cemetery Entrance Repair update.

CARRIED

RESOLUTION: 2024-090

Moved: Councillor McCabe

Seconded: Councillor Renken

THAT the Council of the Corporation of the Township of Wellington North receive Report CLK 2024-008 noise by-law;

AND THAT staff be directed to bring the by-law to a future meeting of Council;

AND FURTHER THAT the Mayor and Clerk be authorized to sign the By-law to enact a Noise By-law and repeal By-law 5000-05.

CARRIED

RESOLUTION: 2024-091

Moved: Councillor McCabe

Seconded: Councillor Burke

THAT the Council of the Corporation of the Township of Wellington North receive for information the Grand River Conservation Authority Budget 2024 and Summary of Municipal Apportionment.

CARRIED

RESOLUTION: 2024-092

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Council of the Corporation of the Township of Wellington North receive for information County of Wellington, Planning Committee Report, dated February 8, 2024, regarding Bill 150 – Planning Statute Law Amendment Act, 2023.

CARRIED

NOTICE OF MOTION

No notice of motion

COMMUNITY GROUP MEETING PROGRAM REPORT

No community group meeting program reports tabled.

BY-LAWS

- a. By-law Number 018-2024 being a by-law to amend By-law 105-2023 being a by-law to establish the fees and charges for water and sewer services provided by the municipality and to repeal By-law 138-2022
- b. By-law Number 019-2024 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (Plan Town of Mount Forest Part Park Lot 4 RP 61R22383 Parts 2 & 3, Geographic Town of Mount Forest with a municipal address of 440 Wellington St. E., Mount Forest, 5053745 Ontario Inc.)

- c. By-law Number 020-2024 being a by-law to amend By-law 66-01, being a Zoning By-law for the Township of Wellington North (WOSR Part Lot 6 Division 3 to 4 RP60R2342 Parts 1 to 3 61R8418 Part 4, 9724 Highway 6, Cormack)

RESOLUTION: 2024-093

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 018-2024, 019-2024 and 020-2024 be read and passed.

CARRIED

CULTURAL MOMENT

- In Recognition of International Women’s Day, celebrating Rae Luckock

Born in 1893 as Margarett Rae Morrison to James Morrison and Margaret Blyth, Rae Luckock grew up on a farm 2 kilometres south of Arthur, until moving to Toronto in the 1920s.

In 1943, she was elected alongside Agnes Macphail (the first woman elected to the federal House of Commons) as the first women elected to the Legislative Assembly of Ontario (Queen’s Park), both as members of the Ontario Co-operative Commonwealth Federation – a pre-cursor to the New Democratic Party of Ontario.

Rae followed in the political footsteps of her father J.J. Morrison, who in 1914 helped found the United Farmers of Ontario (UFO). More information on Morrison can be found on a plaque beside the old County Registry Office (present day Hunter Tax Management Ltd.) in Arthur.

While in the Legislature, Mrs. Luckock served as her party’s Education Critic and promoted the idea of free university tuition and improved rural education. She campaigned for the equality of women by advocating equal pay for equal work and pay for homemakers and raised environmental issues such as deforestation during House debates.

Luckock was also co-founder of the Housewives Consumers Association (HCA), which pushed for affordable food, such as milk, as prices rose. In 1948, Luckock led a 500-strong HCA delegation to Ottawa to deliver a petition with over 700,000 signatures to Prime Minister William Lyon Mackenzie King demanding rollbacks of food prices. The campaign resulted in the federal government acting against milling and baking companies for artificially fixing the price of bread.

After leaving provincial politics, Luckock became president of the peace organization Congress of Canadian Women and travelled around the globe working toward world disarmament. Sadly, in the 1950s, Luckock developed Parkinson’s Disease and spent the last years of her life in hospital, passing away in 1972. She is buried in Greenfield Cemetery outside of Arthur.

In his book “After You Agnes – Mrs. Rae Luckock MPP,” author Michael Dawber notes that the “name of Rae Luckock is virtually unknown, but as a tireless defender of women and a singular figure in Ontario History, she deserves better.”

Submitted by Tim McIntosh, Wellington North Cultural Roundtable

CONFIRMING BY-LAW

RESOLUTION: 2024-094

Moved: Councillor Burke

Seconded: Councillor McCabe

THAT By-law Number 024-2024 being a By-law to Confirm the Proceedings of the Council of the Corporation of the Township of Wellington North at its Regular Meeting held on March 11, 2024 be read and passed.

ADJOURNMENT

RESOLUTION: 2024-095

Moved: Councillor Renken

Seconded: Councillor Hern

THAT the Regular Council meeting of March 11, 2024 be adjourned at 3:25 p.m.

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
 PUBLIC MEETING MINUTES MARCH 11, 2024 AT 2:00 P.M.
 MUNICIPAL OFFICE COUNCIL CHAMBERS, KENILWORTH
 HYBRID MEETING – IN PERSON AND VIA WEB CONFERENCING
<https://www.youtube.com/watch?v=ksmH8b4rCqM>

Members Present: Mayor: Andrew Lennox
 Councillors: Sherry Burke
 Lisa Hern (via Zoom)
 Steve McCabe
 Penny Renken

Staff Present:
 Director of Legislative Services/Clerk: Karren Wallace
 Deputy Clerk: Catherine Conrad
 Executive Assistant to CAO: Tasha Grafos
 Director of Finance: Jeremiah Idialu
 Human Resources Manager: Amy Tollefson
 Chief Building Official: Darren Jones
 Senior Project Manager: Tammy Stevenson
 Manager of Transportation Services: Dale Clark
 Manager Environment & Development Services: Corey Schmidt
 Manager Community & Economic Development: Mandy Jones
 Economic Development Officer: Robyn Mulder
 Economic Development Officer: Dale Small
 Community Development Coordinator: Mike Wilson
 Deputy Fire Chief: Callise Loos
 Senior Planner: Jessica Rahim

CALLING TO ORDER

Mayor Lennox called the meeting to order.

DISCLOSURE OF PECUNIARY INTEREST

Councillor Hern declared an indirect pecuniary interest with Application ZBQ 01/24 Wriighthaven Farms Ltd. (Stuart Wright) as she is in the prescribed notification area of the consent application.

OWNERS/APPLICANT

ZBA 01/24 Wriighthaven Farms Ltd. (Stuart Wright)

Councillor Hern left the meeting as she had declared a pecuniary interest.

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Concession 5, Lot 24 with civic address of 7582 Sideroad 9 W. The subject property is approximately 35.55 ha (87.84 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands from Agricultural (A) Zone to Site Specific Agricultural (A-2) Zone. This application is

seeking to rezone the retained agricultural portion of the property to prohibit any future residential development. This rezoning is a condition of severance application B79/23, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever a 0.8 ha (1.97ac) rural residential parcel with an existing dwelling and barn which is to be demolished. A 34.0 ha (84.0 ac) vacant agricultural parcel will be retained. Additional relief may be considered at this meeting.

NOTICE

Notices were mailed to property owners within 120 meters of the subject property as well as the applicable agencies and posted on the subject property on February 15, 2024.

PRESENTATIONS

Jessica Rahim, Senior Planner AND Jamie Barnes, Junior Planner, County of Wellington, Township of Wellington North

- Planning Report dated February 23, 2024

Planning Opinion

The purpose of this zoning amendment is to prohibit future residential development on the retained agricultural portion of the subject land. This rezoning is a condition of severance application B79/23, that was granted provisional consent by the Wellington County Land Division Committee in December 2023. The consent will sever 0.8 ha (1.97 ac) rural residential parcel with an existing dwelling and barn to be demolished from the retained 34.0 ha (84.0 ac) agricultural parcel.

We have no objections to the zoning amendment. Both the PPS and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future development dwellings.

INTRODUCTION

The property subject to the proposed amendment is legally described as, Concession 5, Lot 24 with civic address of 7582 Sideroad 9 W. The proposal is a condition of a recent severance application B79/23 on the property. The proposed severed parcel is 0.8 ha (1.97 ac) with an existing dwelling and barn which is to be demolished. A vacant agricultural parcel of 34.0 ha (84.0 ac) is retained.

PROPOSAL

The purpose of the application is to rezone the subject land to restrict future residential development on the retained agricultural lot. This rezoning is a condition of severance application B79/23, that was granted provisional approval by the Wellington County Land Division Committee in December 2023. The consent will sever the existing dwelling from the agricultural parcel under the surplus farm dwelling policies.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL area. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated as PRIME AGRICULTURE, CORE GREENLANDS, and GREENLANDS. Identifying features include Significant Wooded Areas and Grand River Conservation Authority Wetlands. This application is submitted to facilitate a condition of the proposed severance application B79/23. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Agricultural (A) and Natural Environment (NE). Permitted uses in the Agricultural zone include agricultural uses, single detached dwellings and accessory uses, buildings and structures. This zoning amendment will apply the standard A-2, which will restrict any future residential development on the retained agricultural parcel.

Draft Zoning By-law Amendment

A draft zoning by-law amendment has been prepared and attached to this report for Council's consideration.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Allan Hodgins, Corridor Management Planner, Ministry of Transportation of Ontario

- Email received February 14, 2024 (No Objection)

Andrew Herreman, Resource Planning Technician, Grand River Conservation Authority

- Letter dated March 1, 2024 (No Objection)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR COMMENTS/QUESTIONS

Haily Keast, Van Harten Surveying Inc., Agent for the Applicant, was present to answer any questions.

COMMENTS/QUESTIONS FROM COUNCIL

Councillor McCabe inquired about the status of the portion of property that the Township Road went through. Darren Jones, CBO, stated that it is another step that the applicants are working towards with Township staff and is outside of this application.

Council McCabe questioned if there is any way that the bank barn can stay with the severed parcel rather than have it demolished. CBO Jones stated that Council could amend the by-law to allow the bank barn to stay. Council will want to consider if is it

appropriate to have an agricultural building on a residential lot, and the maintenance of a bank barn left empty.

Councillor McCabe asked if the family would have use of the barn after it is severed. Andrew Wright, Applicant Representative, stated that they were not planning to use it for animals. Ms. Keast commented that originally the intention was to keep it, but it is over the area allowance for a hobby barn. They talked with Township staff and their client, who was okay with demolishing it.

Mayor Lennox explained that Council could amend the by-law but there is some potential concern about a livestock facility on a small residential parcel of land. If it is on the agricultural parcel, then it has an MDS issue if it's a barn. Or it should go through a change of use process to declare it not a barn. Ms. Rahim stated that it is typical to request the barn be demolished.

Janet Harrop, WFA, Past Chair, stated that it is usually recommended that anything larger than hobby barn and other buildings demolished because from a by-law perspective to enforce if you are only going to permit a few nutrient units in the barn. It may be in the family now but, with a barn of that size and another land owner owning the parcel in the future having a large barn that is not classified as a hobby barn in the provincial policy is setting up potential future conflict.

Councillor Hern returned to the meeting.

OWNERS/APPLICANT

ZBA 02/24 Mapleton Pork Ltd. (Rik Altena)

LOCATION OF THE SUBJECT LAND

The land subject to the proposed amendment is described as Part of Lot 18, Concession 3; Part of Lot 24, EOSR, Divisions 1-4 PIN 71090-0054, Geographic Township of Arthur, Township of Wellington North with civic address of 7738 Sideroad 8 East. The subject property is approximately 65.8 ha (162.6 ac) in size.

PURPOSE AND EFFECT OF THE APPLICATION

The purpose and effect of the proposed amendment is to rezone the subject lands from Agricultural (A) Zone to Site Specific Agricultural (A-2) Zone. This application is seeking to rezone the retained agricultural portion of the property to prohibit any future residential development. This rezoning is a condition of severance application B101/23, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever a 1.2 ha (2.9 ac) rural residential parcel with an existing dwelling and shed. A 64.6 ha (159.6 ac) vacant agricultural parcel will be retained. Additional relief may be considered at this meeting.

NOTICE

Notices were mailed to property owners within 120 meters of the subject property as well as the applicable agencies and posted on the subject property on February 15, 2024.

PRESENTATIONS

Jessica Rahim, Senior Planner and Jamie Barnes, Junior Planner, County of Wellington, Township of Wellington North

- Planning Report dated February 26, 2024

Planning Opinion

The purpose of this zoning amendment is to prohibit future residential development on the retained agricultural portion of the subject land. This rezoning is a condition of severance application B101/23, that was granted provisional consent by the Wellington County Land Division Committee in December 2023. The consent will sever 1.2 ha (2.9 ac) rural residential parcel with an existing dwelling and garage from the retained 64.6 ha (159.6 ac) agricultural parcel.

We have no objections to the zoning amendment. Both the PPS and County Official Plan provide for surplus farm dwelling severances, provided the agricultural lands are rezoned to prohibit future development dwellings.

INTRODUCTION

The property subject to the proposed amendment is legally described as, Part of Lot 18, Concession 3; Part of Lot 24, EOSR, Divisions 1-4 with civic address of 7738 Sideroad 8 E. The proposal is a condition of a recent severance application B101/23 on the property. The proposed severed parcel is 1.2 ha (2.9 ac) with an existing dwelling and shed. An agricultural parcel of 64.6 ha (159.6 ac) with a barn to be demolished is retained.

PROPOSAL

The purpose of the application is to rezone the subject land to restrict future residential development on the retained agricultural lot. This rezoning is a condition of severance application B101/23, that was granted provisional approval by the Wellington County Land Division Committee in December 2023. The consent will sever the existing dwelling from the agricultural parcel under the surplus farm dwelling policies.

PROVINCIAL POLICY STATEMENT (PPS)

The subject property is considered to be within a PRIME AGRICULTURAL area. Section 2.3.4.1(c) of the PPS provides consideration for the severance of a surplus residence, provided that new residential dwellings are prohibited on the remnant parcel of farmland.

WELLINGTON COUNTY OFFICIAL PLAN

The subject lands are designated as PRIME AGRICULTURE, CORE GREENLANDS and GREENLANDS. Identifying features include Significant Wooded Areas as well as Grand River Conservation Authority Wetlands, Floodplain and Slope Valley. This application is submitted to facilitate a condition of the proposed severance application B101/23. Section 10.3.4 of the Official Plan implements the PPS and requires that the remnant parcel be rezoned to prohibit dwellings. The intention of this policy is to allow farmers to reduce their costs of acquiring additional farm parcels where the impact on existing and future farm operations can be kept to a minimum.

WELLINGTON NORTH ZONING BY-LAW

The subject lands are zoned Agricultural (A) and Natural Environment (NE). Permitted uses in the Agricultural zone include agricultural uses, single detached dwellings and accessory uses, buildings and structures. This zoning amendment will apply the standard A-2, which will restrict any future residential development on the retained agricultural parcel.

Draft Zoning By-law Amendment

A draft zoning by-law amendment has been prepared and attached to this report for Council's consideration.

CORRESPONDENCE FOR COUNCIL'S REVIEW

Allan Hodgins, Corridor Management Planner, Ministry of Transportation of Ontario

- Email received February 14, 2024 (No Objection)

Andrew Herreman, Resource Planning Technician, Grand River Conservation Authority

- Letter dated March 1, 2024 (No Objection)

REQUEST FOR NOTICE OF DECISION

The by-law will be considered at the regular council meeting following the public meeting. Persons wishing notice of the passing of the by-law must submit a written request.

MAYOR OPENS FLOOR FOR COMMENTS/QUESTIONS

Haily Keast, Van Harten Surveying Inc., Agent for the Applicant, was present to answer any questions, and commented that the shed on the severed parcel will remain, but the barn will be demolished.

COMMENTS/QUESTIONS FROM COUNCIL

No comments or questions from Council.

ADJOURNMENT

RESOLUTION: PM-2024-002

Moved: Councillor Burke

Seconded: Councillor Renken

THAT the Public Meeting of March 11, 2024 be adjourned at 2:23 pm.

CARRIED

MAYOR

CLERK



MOUNT FOREST BUSINESS IMPROVEMENT

ASSOCIATION MEETING MINUTES March 12th, 2024 @ 8:00 AM

Meeting Room Mount Forest Arena

CALLING TO ORDER – Andrew Coburn; Chair Mount Forest BIA

PRESENT ATTENDEES

Members: Dwight Benson, Bill Nelson, Andrew Coburn, Rachel Whetham,

Staff: Robyn Mulder

Community Members:

ABSENT ATTENDEES

Kayla Morton, Sherry Burke, Kailyn Cudney, Maggie Schram, Jessica McFarlane, Allison Litt, Amanda Boylan, Allison Litt

WELCOME AND INTRODUCTIONS

Andrew

REVIEW AND ADOPTION OF THE AGENDA

Andrew

Dwight makes motion to amend agenda to add street cleaning and flowers to agenda. Seconded by Bill, carried.

ITEMS FOR DISCUSSION

1. Downtown Wifi Signs

Maggie

- Tabled, DWight had forwarded to Steve Filsinger and price has been provided.

- 2. Garbage Can Replacement - New Design** **Bill**
- Bill received terms for steel garbage cans. \$1,000-1,650 USD per can. WE are down to six garbage bins, from 15 original. Powder coating is tough to find. Bill is suggesting to remain at the current amount of bins due to weekly garbage pick up to see if there is a difference in the bins. Bill and DWight going to locate bins that are no in current use. Look at refurbishing them to reduce overhead costs.
- 3. Weekly Garbage Pick Up - Main St** **Bill/Dale**
- Robyn advised it is going to begin March 21st at 6am. Pilot project at this time to gauge the success of it
- 4. Banners** **Dwight**
- Dwight proposed two options, require 50 new banners. \$99 per banner. DWight makes motion to purchase 55 blue banners at \$99/piece alpha graphic and designs in Fergus. Seconded by Rachel. Carried.
- 5. Snowflakes** **Dwight**
- Down as of March 12th. \$370 per unit to install new lights. Approx. 15 snowflakes are due for refurbishing. Dwight makes a motion for 15 lights to get refurbished, seconded by Rachel. Carried. All member to try and find a driver to complete the drop off and pick up.
- 6. Downtown Street Cleaning** **Dwight**
- Beginning May 1st. To include weeding on gardens etc. Dwight makes motion to increase pay for \$130 and to include a few bags of mulch to clean up gardens and tree bases, seconded by Bill. Carried.
- 7. Socials** **Kailyn**
- Proceed as planned.
- 8. Payment Options/ Authority** **Andrew**
- Andrew proposed switching to Scotiabank's "Any 1" . This provides debit/credit options and EFT capabilities. Going to explore the limit options.
- 9. Winter Family Fun Fest - Review** **Maggie**
- Very well received from business and local people. Several volunteers which was great. Advertising was questioned. Going to have a tent for outdoor music. Paw Patrol was a last minute cancellation. Discussion of discontinuing vendors. First event was a great success.
- 10. Light Bulbs** **Dwight**
- No update at this time. Dwight has had two companies to look at it. LED retrofit lightbulb is the desired route per Dwight. Phillips and Sylvania are the two companies he is discussing with. 43 fixtures total. PRicing

received for the unit, not to replace it. Dwight has contractor to complete the work

NEW BUSINESS

11. Flowers

- Richard Cottell will be end of May, first of June. Dwight is going to continue with same flowers.

1. NEXT MEETING

April 9th 2024 in the Lower Leisure Room @ Mount Forest Arena

ADJOURNMENT

Meeting adjourned by Andrew.

The board room rentals have been increasing. The Leo's have been using the space as well as the Girl Guides are temporarily meeting there on Monday nights. The Chamber has a new member, Ostrander Training Services, who are looking to rent the space for two full days at a time to do first aid and CPR training. This training could potentially be monthly.

The tenants lease agreements have been finalised and signed.

Stacey is working on updating the authorized signors on the Chamber's bank account.

b) Social Media Update – Stacey

Posts have been started for fireworks and member Monday's.

Social media presence is continually growing.

c) Mount Forest Fireworks Festival Update – Sharon

Entertainment contracts have being finalised.

The sponsorship packages have been mailed out and so far there is just over \$16,000 committed for sponsorships with a target of \$64,500.

Vendor applications have been updated and are being sent out.

Recruiting for volunteers will begin soon.

d) Business After 5:00 – Stacey

Stacey is going to look into hosting a Business After 5:00 at the bowling alley with a guest speaker. Dates are to be determined.

VIII. New Business

a) Community Monopoly – Stacey & Chris

Stacey and Chris are to set a meeting to create the price packages for the community game.

b) The board has agreed to work with the Arthur Chamber and the Township of Wellington North in the Wellington North Guide.

Adjournment

Meeting adjourned at 5:17 pm, February 13th, 2024

The next meeting will be March 12th at 4:30 in the Chamber board room.



146 George St., P.O. Box
Arthur, Ontario N0G 1A0
(519)-848-5603

Directors Meeting Minutes

February 14th, 2024

Attending: *Brea Smith, Melissa Kooiman, Debby Keown, Faye Craig, Bonnie Mcintosh, Sherry Chappelle, Dale Small, Paula Coffey, Harvey Kozinets, Cindy Kozinets*

Regrets: *C. Lisa Hern, Robyn Mulder*

Brea called the meeting to order @ 5:33pm pm and welcomed board & new attendees.

Approval of previous months minutes:

- Paula motion, Faye 2nd – all agree. Passed.

Committee Reports:

Economic Development Report – Dale Small

- lots of staffing changes at the township, Robyn will be our EDO contact moving forward.

-grants and donations program will be decided soon, get paperwork submitted

-MOU not included in this paperwork but any additional requests need to be in, ie Christmas in Arthur & Canada Day

Council Report – Counsellor Lisa Hern:

- not present

Business arising from the previous meeting/New Business

- Katie Normet presentation – confirmed via email to move ahead with Feb 13th. Went well, Katie interested in doing it again, inquire about pricing moving forward.

- WN directory moving forward, pricing is complete, MF agreed to move forward as well. Debby to send out information soon.

- Canada Day: lots of emails out for food vendors, sports organizations; email pending for table vendors and members awaiting confirmation of table fees- Brea to get quote for facilities as fee is to cover cost of toilet & handwash station. Last year \$15, likely to be \$15-\$20 this year as well. WN to cover some entertainment.

-February calendar has been updated- stick to calendar for now instead of newsletter. Calendar seems to hold more value so far.

- president position – review bylaws. Suggestion to move forward with a temporary president for now, Paula graciously offers. Bonnie motion for Paula to take position of Temporary President, Faye 2nd, all agree.

New Business

- Arthur by the Fire: has been formally announced with all businesses, looking for a beverage suggestions- kiki water, Tullamore lavender lemonade. Iscreamm offer to get lemonade if needed. Locations still in the works.
- Community meeting Feb 5th with businesses- Melissa: 41 people, mainly positive and constructive. Community open forum moving forward for March 6th, posters are ready, location upper arena. Survey data and convos being compiled into a report for everyone, not sure how to sort the info but working through it.
- Business After 5- Wednesday March 20th, hosted by Debby (KMI) and Sterre, Launchit coming, membership free, non-member \$15. Debby to create promotional flyers.
- Brea email Dale to see if Digital Main St moves forward with township.
- First Aid Training: move forward with Emergency First Aid training, \$100 for non-members, \$90 for members, April 20th or 27th, inquire with Sue H.
- Souvenirs for the town – Cindy looking into: hats/bucket hats, lanyards, deck of cards, seeds, pens, mugs (\$12.50/each with 144 in a case), looking into pricing and what minimums are.
- Sussmans hosting event Family Day weekend with Imagination Space & iScreamm Cone Co. colouring and candy.

Presidents Report –

- Nothing to report

Correspondence:

- none to discuss

Financial Statements:

- Provided by Bonnie McIntosh – Be Sure Financial
- no concerns

Meeting Adjourned: 7:05pm

Meeting Outline for 2024

March 13th, 2024
 April 10th, 2024
 May 8th, 2024
 June 12th, 2024
 September 11th, 2024
 October 9th, 2024
 November 13th, 2024
 December 11th, 2024

Dates to Remember

Community Meeting March 6th

Safe Communities Wellington County Leadership Table Meeting
Wellington County OPP Aboyne Detachment –
9:30 a.m., January 17, 2024

In Attendance

Angelle Eybel, Minto Safe Communities
Steve Thomas
Earl Campbell, Wellington County
Wendy Bieman, Guelph Wellington Paramedic Service
Sara Bailey, Puslinch Council & Safe Communities Committee
Emily Cooper, Guelph Wellington Paramedic Service
Lisa MacDonald, Centre Wellington
Cathy Sweeney, County of Wellington Emergency Management
Helen Edwards, SCE – Township of Mapleton
Sarra Beemer, Upper Grand DSB Equity & Inclusion Lead
Pasquale Costanzo, Wellington County Roads Department
Barb Evoy, Fergus Educational Services
Will Wycherley, Compass Community Services
Tasha Grafos, Township of Wellington North
Christine Veit, Safe Communities Wellington County

Call to Order – Angelle Eybel called the meeting to order at 9:38 am.

II. Approval of Minutes – November 15, 2023- It was Moved by Barb Evoy
Seconded by Pasquale Costanzo that the minutes of the meeting held November 15, 2023
be approved. **CARRIED**

III. New Business

I. Action Plan Presentations 2024

(1) Motor Vehicle Collision Action Group

- (i) Radio ads focusing on Impaired and Aggressive Driving will run on The Grand 101.1 for the whole of 2024.
- (ii) Further efforts will be made to reach the all surrounding municipalities through contacting The River (Mount Forest) and Erin Radio to promote on different programming, like Wellington North Today
- (iii) Will also share messaging and radio ads to Christine to share on Safe Communities Social Media Pages
- (iv) The Action Group will also send out messaging to Community Share Pages in Minto, Arthur, Mount Forest, Mapleton, Puslinch, Guelph Eramosa, and Erin to ensure messaging is hitting all of Wellington County

(2) Falls Action Group

- (i) Three ask the Expert Panels across 2024 with Occupational Therapist and Exercise Person
- (ii) Creating 225 Falls Safety kits to distribute at events starting with the Victoria Park Seniors Centre's Active Living and Retirement Show
- (iii) 3 Falls Prevention Kits that will help OT's show patients mobility aids and how to use them – will be showing them at the Active Living Show too.

(3) Mental Wellness Action Group

- (i) Focusing on a holistic approach to mental wellness and partnering with The Grove Hubs and CMHA
- (ii) National Eating Disorders Information Centre presentation
- (iii) Alligning social media with our partners
- (iv) Proactively recruiting
- (v) Reaching out to the School Boards to see what there messaging is and thinking about a Kitchen Table Talk too

(4) Accidental Poisonings

- (i) Our programming and resources are driven by the statistics from Wellington Dufferin Guelph Public Health
 - 1. 435 incidents & 27 fatalities to date for drug poisonings
- (ii) Distributing Naloxone Kits. People are using them frequently, so it is necessary to get them into that hands of people throughout Wellington County
- (iii) Drug tracking with drug testing strips to ensure the drug individuals are about to take are exactly what is intended - Currently this service is unavailable in Guelph. The Sanguen Community Health Van does distribute them.
- (iv) <https://wgdrugstrategy.ca/opioids-and-naloxone/>
- (v) Sharing on Social Media is important to reduce the stigma
- (vi) Created an anti-stigma video – High level overview of the crisis
- (vii) Running a harm reduction forum – May 16 – hoping to minimize stigma and identify gaps in the system.
- (viii) <https://wgdrugstrategy.ca/2024/02/reducing-harms-building-community-a-wellington-county-conversation/>
- (ix) Opinion Editorials are being created to distribute to the Wellington Advertiser about Substance Use in Wellington County
- (x) Running Opioid Awareness Day in August in Mount Forest

(5) Mapleton Safe Communities

- (i) National injury Prevention Day activities will include ice cream at a la mode for kids under the age of 12 wearing a green shirt
- (ii) Mapleton specific positive ticketing on Conestoga Lake.
- (iii) Three people are currently on Committee, looking to recruit more

(iv) Angelle Eybel agreed to be part of Mapleton Safe Communities

(6) Centre Wellington

- (i) Members of the community are interested in taking part in a Safe Communities Group in Centre Wellington
- (ii) Centre Wellington Council is requesting the PSB minutes be sent to the clerk for distribution
- (iii) Vehicles are off the road from 2 am to 6 am during the winter month to ensure plows can do their job.
 - 1. Plow ended up encapsulating a vehicle over the winter.
 - 2. By law officer works during the day and OPP Enforce Parking at night.
- (iv) Parking is an issue. The Mill has proposed a parking structure for The Mill.

(7) Puslinch Safe Communities

- (i) Crime Stoppers 555 Presentation at Aberfoyle Public School went well – 15 people attended
- (ii) A Bike Rodeo partnering with the Optimist club will happen again at the fall Farmers Market
- (iii) Scheduling a Presentation with the Guelph Wellington Drug Strategy in February
- (iv) Ads will be placed on CJOY
- (v) Falls Prevention through the Family Health Team trying to figure out a way to get that into doctors offices
- (vi) Partnering with Victoria Order of Nurses to bring the SMART Exercise Program to Mini Lakes and Puslinch Community Centre – 6 classes are scheduled.

(8) Minto Safe Communities

- (i) Elections were held:
 - 1. Angelle Eybel – Chair
 - 2. Todd Pridham – Treasurer
 - 3. Don Senek
- (ii) Jean and Dave Anderson recently joined Minto Safe Communities
- (iii) Holding a Cyber Safety/Fraud Presentation in March before Easter
- (iv) Human Trafficking Seminar - \$300 in gift cards to entice attendance
- (v) Bike Rodeo - May/June
- (vi) In the Fall, planning an agricultural safety and mental health piece

(9) Community Paramedicine

- (i) Difficulty in removing people from their silos
- (ii) Ontario Health Grant - \$50,000
- (iii) Wanting to work collaboratively with different organizations – Seniors Centre for Excellence – Great Partnership.

- (iv) Emergency Management
 - (v) Completed Emergency Management Plans for the remainder of the County
 - (vi) EM office is moving from the museum to the City of Guelph in the former Wellington Catholic Board Office
- (10) Crime Stoppers**
- (i) 555, HT and Hate Presentation Available for community organizations – Book Now – Presentations can be customized.
 - (ii) Recruiting Board Members
 - (iii) Mulch in May
- (11) Emergency Management**
- (i) Planning on attending events – Farm Safety Pancake Breakfast
 - (ii) Promoting Emergency Planning for at least 72 hours – “Be Prepared”
- (12) Wellington North
- (i) Vulnerable Population Seminar
 - (ii) Sanguen Health Van is coming to Mount Forest and around Wellington – Harm Reduction
- (13) Compass**
- (i) Lack of Funding but numbers are increasing
 - (ii) We offer Monday Walkins in Mount Forest
 - (iii) Family Health Teams – Teleconnect are at capacity
 - (iv) CMHA and Compass are promoting the National Suicide Crisis hotline number 988
 - (v) Individuals can also text 988 – Operator was having a texting conversation for 2.5 hours using google translate
 - (vi) The cost for translation is expensive – Multicultural Society have no more funds to dedicate to translation services.
- (14) OPP
- (i) New Police Act going into effect on April 1
 - (ii) Promoting Here247 and 988
 - (iii) Winter Road Safety and Emergency Kits

IV.2024 Budget & Terms of Reference

- I. **Approval of 2024 Budget** –It was Moved by Lisa MacDonald Seconded by Jean Hopkins that the 2024 budget be approved. **CARRIED**
- II. **Approval of 2024 Terms of Reference** –was Moved by Barb Evoy Seconded by Lisa MacDonald that the 2024 Terms of Reference be approved with revisions.

CARRIED

V. Events and Campaigns at a glance 2024 (Place in your Calendar)

- (1) Active Living Show – February 23, 2024**
- (2) Farm Safety Pancake Breakfast – March 2, 2024**
- (3) LionQuest Workshop – March 23, 2024**
- (4) Poison Prevention Week – March 17 – 23, 2024**
- (5) Drayton Farm Show – April 10 & 11, 2024**
- (6) Harm Reduction Community Conversation – May 16, 2024**
- (7) Lions Home and Leisure Show – May 28, 29, 30, 2024**
- (8) Safe Kids Week – June 2 – June 8, 2024**
- (9) National Injury Prevention Day – July 5, 2024**
- (10) Drowning – Life Jacket and PFD's – Boating and Sailing – June/July Focus**
- (11) Drug Poisoning Awareness Day - August**
- (12) Safe Communities Day – Thursday, October 3, 2024**
- (13) National Teen Driver Safety Week – October 2024**
- (14) Falls Prevention Month – November 2024**
- (15) Festive Ride Campaign – December 2024**

VI. Leadership Table Meeting Dates for 2024:

- March 20, 2024 @ 9:30 am – Groves Memorial Hospital
- May 15, 2024 @ 9:30 am - Aboyne OPP Detachment
- June 19, 2024 @ 9:30 am - Wellington County Museum & Archives
- September 18, 2024 @ 9:30 am - Wellington County Museum & Archives
- November 20, 2024 @ 9:30 am - Wellington County Museum & Archives

VII. Thoughts from the floor

VIII. Adjournment (11:50 am)

The Next Leadership Table meeting is scheduled for Wednesday, March 20, 2024 at 9:30 a.m at Groves Memorial Hospital

** Action Groups and Executive Team meeting at 8:30 am **



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council
 DATE: 2024-03-25
 MEETING TYPE: Open
 SUBMITTED BY: Darren Jones, Chief Building Official
 REPORT #: CBO 2024-003
 REPORT TITLE: Building Permit Review January 2024

RECOMMENDED MOTION

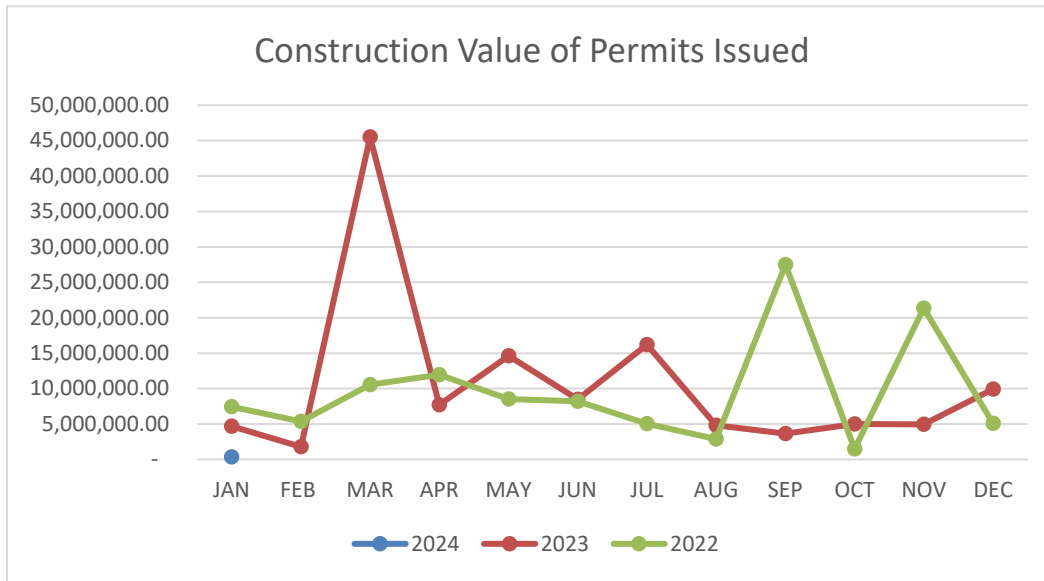
THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2024-003 being the Building Permit Review for the month of January 2024.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

- CBO 2024-001 being the Building Permit Review for the month of December 2023

BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	RESIDENTIAL UNITS
Residential Building	3	347,000.00	3,712.96	1
Accessory Structures	0	0.00	0.00	0
Pool Enclosures	0	0.00	0.00	0
Assembly	0	0.00	0.00	0
Institutional	0	0.00	0.00	0
Commercial	0	0.00	0.00	0
Industrial	1	10,000.00	260.00	0
Agricultural	0	0.00	0.00	0
Sewage System	0	0.00	0.00	0
Demolition	0	0.00	0.00	0
Monthly Total	4	357,000.00	3,972.96	1
Total Year to Date	4	357,000.00	3,972.96	1
12 Month Average	25	10,248,337.50	64,692.00	17
10 Year Monthly Average	11	2,908,221.20	21,240.97	4
10 Year, Year to Date Avg.	11	2,908,221.20	21,240.97	4



CONSULTATION

None

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None

STRATEGIC PLAN 2024

N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council
 DATE: 2024-03-25
 MEETING TYPE: Open
 SUBMITTED BY: Darren Jones, Chief Building Official
 REPORT #: CBO 2024-004
 REPORT TITLE: Building Permit Review February 2024

RECOMMENDED MOTION

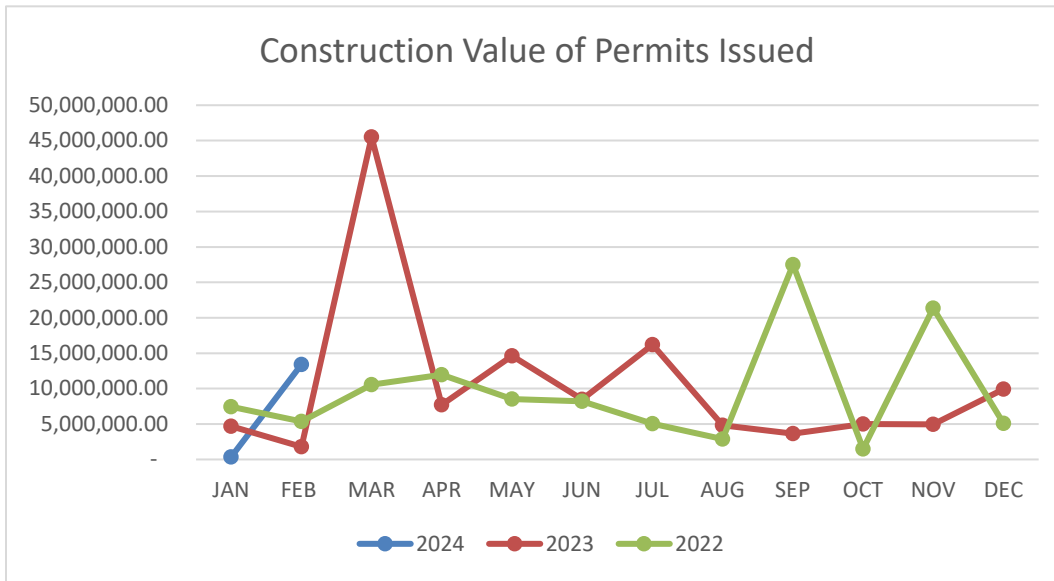
THAT the Council of the Corporation of the Township of Wellington North receive Report CBO 2024-004 being the Building Permit Review for the month of February 2024.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

- CBO 2024-003 being the Building Permit Review for the month of January 2024

BACKGROUND

PROJECT DESCRIPTION	PERMITS ISSUED	CONSTRUCTION VALUE	PERMIT FEES	RESIDENTIAL UNITS
Residential Building	6	1,185,000.00	9,836.00	1
Accessory Structures	2	120,000.00	504.00	0
Pool Enclosures	1	50,000.00	130.00	0
Assembly	0	0.00	0.00	0
Institutional	0	0.00	0.00	0
Commercial	0	0.00	0.00	0
Industrial	1	11,000,000.00	1,323.40	0
Agricultural	3	1,015,000.00	8,896.28	0
Sewage System	1	20,000.00	520.00	0
Demolition	0	0.00	0.00	0
Monthly Total	14	13,390,000.00	21,209.68	1
Total Year to Date	18	13,747,000.00	25,182.64	2
12 Month Average	25	11,215,170.83	64,731.71	17
10 Year Monthly Avg.	16	4,033,510.00	25,608.67	4
10 Year, Year to Date Avg.	25	6,107,539.20	36,367.09	8



CONSULTATION

None

FINANCIAL CONSIDERATIONS

None

ATTACHMENTS

None

STRATEGIC PLAN 2024

N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council
 DATE: 2024-03-25
 MEETING TYPE: Open
 SUBMITTED BY: Robyn Mulder, Economic Development Officer
 REPORT #: C&ED 2024-009
 REPORT TITLE: Saugeen Connects Partnership

RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive for information Report C&ED 2024-009 Saugeen Connects Partnership.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

EDO 2019-026 Saugeen Connects Awards Presentation to Wellington North Council
 EDO 2021-002 Saugeen Connects Partnership Update
 EDO 2022-004 Saugeen Connects Partnership Update
 EDO 2022-008 Saugeen Connects IWD and AWE webinar Series.
 EDO 2023-007 Saugeen Connects Partnership Update

BACKGROUND

In March 2017, the Saugeen Economic Development Corporation (SEDC) and five municipalities, Brockton, Hanover, West Grey, Minto, and Wellington North, came together in a partnership called “Saugeen Connects”. Our mission is to **collaborate** and positively impact area economic growth, promote **youth entrepreneurship**, support **growth and retention of businesses**, integrate efforts to leverage **workforce attraction** and assist and promote the **advancement of women** in our rural communities.

In 2021 the partnership expanded when Aaron-Alderslie and South Bruce joined the team and in 2022, WOWSA, (Women of Wellington Saugeen Area) also came in under Saugeen Connects enabling us to better promote & expand this network. In 2022 we hired a P/T Project Coordinator, working out of the SEDC in Neustadt. In 2024, programs like the Saugeen Connects Student Startup program, workforce attraction initiatives as well as the Advancement of Women (A.W.E.) continue to be our priority focus.

ANALYSIS

Our Advancement of Women series launched on International Women’s Day, March 6th, with a guest speaker and panelists from all partner areas. Melanie Needham from The Personal

Empowerment Studio was the Wellington North panelist. This will then be followed up by a series of ten lunchtime webinars which will start in April. 062



INTERNATIONAL WOMEN'S DAY

NETWORK AND CELEBRATE THE STRENGTH, RESILIENCE, AND ACCOMPLISHMENTS OF WOMEN IN BUSINESS.

WEDNESDAY MARCH 6TH 2024
NEUSTADT COMMUNITY HALL
6:00PM - 9:00PM

KEYNOTE SPEAKER
ALICIA CIBBONS
THE SPACE BETWEEN WITH ALICIA

SPECIAL PERFORMANCE BY
LISA MCEWEN

PANELISTS

- RUTH LINNEN
CENTRAE PROFESSIONAL COUNSELLING CENTRE
- MANEESHA SHARMA
THE BEAUTY
- HEATHER STARK
WILLOW HOME
- NANCY DALGARD
THE TEE'S TOP HOUSE AND THE PEST & BEAR
- MELANIE NEEDHAM
PERSONAL EMPOWERMENT STUDIO

\$25 TICKETS

- FULL COURSE DINNER INCLUDED
- LICENSED EVENT CASH BAR

TICKETS AVAILABLE ONLINE!

TICKETS - IWDE.EVENTBRITE.CA

Logos for sponsors: WOWSA, Saugeen Connects, SEDC, and others.

A number of events are also being planned over the year as part of **WOWSA (Women of Wellington Saugeen Area)** Looking ahead these include:

- “Designing a Feel-Good Business” is the topic for our April 3rd event which will be held in Chesley from 6 pm – 8 pm. Arran-Elderslie is the sponsor.
- The May event will be held in Pike Lake. Wellington North is hosting this event and details will be finalized mid-March.
- South Bruce is the sponsor for our June 8th event which will be held in Mildmay from 9 am – 1 pm at Freezer Fitness. This will be a wellness day focussing on whole body wellness (mental, physical, spiritual).

One of our key programs, promoting youth entrepreneurship, is the **Saugeen Student Start-Up Program (SSUP)**. Now in its fifth year this program has supported over 207 youth entrepreneurs. Offered to students in the Saugeen Region who are in Grades 6-12 we provide upwards to \$500 in start-up funding & valuable on-line training & mentorship to support running their own summer business.

This year the program will launch on April 1st and successful applicants will be approved in May. Our goal in 2024 is to support an additional 75 students and the official kick off for our program will be on June 27th with a Virtual Keynote Presentation - Discover Your YOU Power

and Become a BOSS. Virtual training is offered during July and August and the closing ⁰⁶³BBQ and celebration of our 2024 entrepreneurs will be Aug. 28th.

Last year Wellington North had the second most youth entrepreneurs in the Saugeen Connects partnership. Business names were as follows:

Addy's Bow-tique	Balloon Ninja	Baked Treats
Blooming Beauty	Cosmic Cookies	Custom Pet Portraits
Crystal bracelets	Daycare	Jack-o-lantern
Lawn Care	Murphy Street Snack Shop	Mutts on the Move
Seddon Soil Sampling	Slime Varieties	

A couple testimonials follow and more can be seen at the following link


<https://www.saugeenconnects.com/youth>

Newcomer

Mutts on The Move

Charles Bolton – Mutts on The Move
Wellington North


The SSUP grant has been great for me so far, it has helped me realize that anything is possible if you have enough determination and perseverance, that I can make anything work even if others say no and never say no to something (within reason) as it might be change your life.



Seddon Soil Sampling

Jacob Seddon – Seddon Soil Sampling
Wellington North

Established 2022 Provides soil sampling services to farmers wanting the best yield for their crops by gathering vital information about the soil. Soil samples are sent to a lab to be analyzed and the results are documented on a field sketch. My goal is to continue to learn and be a part of the agriculture industry. I enjoy working outdoors and look forward to helping people figure out how to best grow their crops.



Saugeen Economic Development Corporation & Saugeen Connects partnership

FINANCIAL CONSIDERATIONS

Each Saugeen Connects partner (8) provides \$5,000 in funding on an annual basis as well as staff resources to support the projects generated through Saugeen Connects. In Wellington North, the annual funding and staff resources is included in the Economic Development Office operating budget.

Additional sponsorship funding, (\$3,500 - \$5,000) is obtained by each municipality from local businesses and organizations to support the Student Start Up Program.

One of the roles of the Project Co-ordinator is to search out and apply for additional grant funding to enable us to expand as well as develop new programs.

ATTACHMENTS

N/A

STRATEGIC PLAN 2024

- Shape and support sustainable growth

How:

- Deliver quality, efficient community services aligned with the Township's mandate and capacity

How: Working with our local partners, funding will allow the township to deliver and expand tourism opportunities and promote our cultural assets.

- Enhance information sharing and participation in decision-making

How:

- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2024-03-25

MEETING TYPE: Open

SUBMITTED BY: Mike Wilson, Community Development Coordinator

REPORT #: C&ED 2024-010

REPORT TITLE: OTF Grant – Lion Merv Weber Playground and Conn Community Park

RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report C&ED 2024-010,

AND THAT Council supports the application being submitted to the Ontario Trillium Foundation's Community Investments Grants – Capital Grants for the following projects:

- Conn Community Park (15 Wood Street, Conn) for drainage improvements, fill, engineered wood fibre and playground equipment.
- Lion Merv Weber Playground (495 Queen Street West, Mount Forest) for drainage improvements, engineered wood fibre and playground equipment.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

Recreation Master Plan, 2018

RAC 2019-023 Playground Replacement Program

BACKGROUND

The Ontario Trillium Foundation (OTF), founded in 1982, is an agency of the Government of Ontario that provides grants to not-for-profit organizations and small, rural municipalities across the province through grants under various streams, including capital grants. The OTF's key funder is the Ministry of Tourism, Culture and Sport. OTF also administers grants on behalf of the Ministry of Children, Community and Social Services. Last year, \$115 million was granted to 644 projects across Ontario.

The Township of Wellington North has been a recipient of OTF grants in the past, most recently being \$18,200 from OTF's Resilient Communities Fund for upgrades to the Arthur

pool in 2021. Wellington North also received \$66,000 in 2016-2017 for enhancements to facilities at Murphy Park in Mount Forest. 066

ANALYSIS

A total of 74 recommendations were included with the Township of Wellington North's 2018 Recreation Master Plan. One of those recommendations is:

No. 38 – Establish a playground replacement program, with a short-term focus on playgrounds in Campbell deVore Park (including the pathway) and Birmingham Street Lions Park (including flood control measures). Regular inspections may identify other capital priorities or preventative maintenance requirements. Playgrounds should be designed to comply with AODA requirements and be welcoming and accessible to all families, including the phase-out of sand surface materials in favour of engineered wood fibre.

Enhancements and upgrades to Campbell deVore Park were completed in 2022.

In 2025, Staff are hopeful that enhancements will be completed at Hutchinson Park – Lion Merv Weber Playground (commonly referred to as Birmingham Street Lions Park) in Mount Forest and Conn Community Park and Pavilion, with assistance from the OTF.

The two playgrounds will have similar work completed, but on a different scale.

In Conn, the main issue to be addressed is flooding and water pooling. Currently, the playground is situated below grade, causing water to pool and making it inaccessible during periods of melt or increased rain. In addition, accessible surfacing will be added, as well as a play structure geared for children 5 -12 years old. This play structure will include sensory play components and accessible features.

The Lion Merv Weber playground will also address flooding concerns. In addition, accessible surfacing will be added, as well as two play structures, one geared for children 0-5 years old and the other 5 -12 years old. These play structures will include sensory play components and accessible features, such as transfer bars.

The playground areas will be lined with filter fabric and filled and compacted with a sub-base of 300mm of clear stone covered in landscape filter fabric. A network of Big "0" drainage tile will be strategically laid out under the clear stone and networked back to a header that will drain to an appropriate drainage site. Engineered wood fibre material will be required as the protective playground surface material which meets the minimum requirements of the ASTM F1292-13 Standard specification for Impact Attenuation of Surfacing Materials within the use Zone of Playground Equipment. Plastic timbers will be installed to contain the engineered wood fibre surfacing, and accessible ramps will be installed into the play area for access to the play structure. The ramp edges will be of the same perimeter material used to contain the base.

Staff are eager to apply to the OTF's Community Investments Grants – Capital Grants stream for this project. The project meets the eligibility requirements for the grant, which is capped at \$200,000. Staff will apply for the full \$200,000.

In consultation with the Manager of Community and Economic Development and Recreation Services Manager, Staff completed a cost estimate for the enhancements at the two playgrounds. Staff estimate the project will cost \$290,000.

Conn Community Park – 15 Wood Street, Conn

Drainage, fill and engineered wood fibre	\$60,000
<u>Playground equipment</u>	<u>\$35,000</u>
Total	\$95,000

Lion Merv Weber Playground – 495 Queen Street West, Mount Forest

Drainage	\$40,000
Engineered wood fibre	\$75,000
<u>Playground equipment</u>	<u>\$80,000</u>
Total	\$195,000

Total Project Cost **\$290,000**

If successful in the grant application, staff will include the project in the 2025 Capital Budget. The project would be put to Request for Proposal in January 2025, with a completion date of Fall 2025.

Staff also reached out to the Mount Forest Lions Club and Conn Community Group to advise them of the planned grant application and proposed project. Both groups expressed support for the project and grant, and provided letters to support to accompany the grant application.

CONSULTATION

Mandy Jones, Manager of Community & Economic Development

Tom Bowden, Recreation Services Manager

Mount Forest Lions Club

Conn Community Group

FINANCIAL CONSIDERATIONS

Capital - If successful, \$200,000 would come from the OTF Grant, with \$90,000 needed in the 2025 Capital Budget.

Operating – None.

Staffing Implications – If successful for the grant, a small amount of staff time would be required for reporting project progress to OTF as part of the conditions of the grant.

ATTACHMENTS

- Shape and support sustainable growth
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity
How: Leveraging funding from sources like the OTF, allows the municipality to enhance facilities and services provided to the community.
- Enhance information sharing and participation in decision-making
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council
 DATE: 2024-03-25
 MEETING TYPE: Open
 SUBMITTED BY: Robyn Mulder, Economic Development Officer
 REPORT #: C&ED 2024-011
 REPORT TITLE: Mayors Roundtable

RECOMMENDED MOTION

THAT the Corporation of the Township of Wellington North receive for information EDO 2024-011 Mayors Roundtable

BACKGROUND

In 2019 the Township held four discussions, known as the Mayors Roundtable, with our largest employers/manufacturers. The intent was to engage everyone in a discussion around common challenges and concerns with the objective being to share as much information as possible from first-hand experience, to make suggestions and to discuss improvement opportunities moving forward. The topics for discussion at these sessions included:

- **Growth** projections
- **Workforce** challenges
- **Housing** requirements including affordable and rental.
- **Transportation** issues and options
- **Talent/Immigrant** attraction and involvement

These discussions were well received, attended, and frequently included our local MP, MPP as well as County Representatives. Each session was hosted by a different employer, generally was no longer in duration that two hours and frequently included a tour of the facility. The following employers were previous participants:

- Golden Valley Farms (Host for Mayors Roundtable # 1)
- Vintex (Host for Roundtable # 2)
- Musashi (Host for Roundtable # 3)
- Quality Homes (Host for Roundtable # 4)
- All Treat Farms
- Dana Long

Like many things Covid brought these in-person discussions to an end however our plan in 2024 is to re-launch the Mayors Roundtable.

Our first Mayors Roundtable of the year will be held on April 26, 2024 from 10am to 12noon at the Mount Forest and District Sports Complex. Our largest employers from across all sectors have been invited as well as the MP, MPP and County staff.

Topics for discussion will include the following:

- Strategic Plan update
- Growth management Action Plan update
- Workforce Attraction Challenges
- Housing and development
- Transportation Issues and opportunities
- Roundtable

The goal is to hold these meetings quarterly, with the objective to keep the communication channels open and to offer support to our largest employers. The following employers have confirmed participation:

- Musashi
- Dana Long
- North Wellington health Care
- Cooley Group
- All Treat Farms
- Copernicus
- Quality Homes, TBA
- Golden Valley Farms, regrets

FINANCIAL CONSIDERATIONS

Staff time.

A light lunch will be served following the meeting, this will be financed through the Economic Development Business Retention and Expansion (BR&E) budget.

ATTACHMENTS

N/A

STRATEGIC PLAN 2024

- Shape and support sustainable growth
How: Discuss challenges and offer suggestions and potential opportunities
- Deliver quality, efficient community services aligned with the Township's mandate and capacity

How: Working with our local partners, funding will allow the township to deliver and expand tourism opportunities and promote our cultural assets.

- Enhance information sharing and participation in decision-making
How: Two-way communications between our largest employers and the township
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer

2024-03-18

Township of Wellington North
VENDOR CHEQUE REGISTER REPORT
Payables Management

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
80195	Abell Pest Control Inc	2024-03-11	\$73.74
80196	Aquam Inc.	2024-03-11	\$482.28
80197	Arthur Foodland	2024-03-11	\$80.28
80198		2024-03-11	\$1,900.00
80199	Bluewater Chapter OBOA	2024-03-11	\$225.00
80200	Bluewater Fire & Security	2024-03-11	\$259.90
80201		2024-03-11	\$50.80
80202	Cancer Patient Services Corpor	2024-03-11	\$7,622.97
80203	CMHA Waterloo Wellington	2024-03-11	\$3,497.73
80204		2024-03-11	\$1,900.00
80205	Eastlink	2024-03-11	\$536.75
80206	Hydro One Networks Inc.	2024-03-11	\$4,395.92
80207	Jaguar Media Inc	2024-03-11	\$1,017.00
80208	Keown	2024-03-11	\$10,622.00
80209		2024-03-11	\$1,900.00
80210	Kurt Penwarden Tree Services	2024-03-11	\$2,825.00
80211	Manulife Financial	2024-03-11	\$46,096.06
80212	Mount Forest Foodland	2024-03-11	\$28.15
80213	Mt Forest & District Chamber o	2024-03-11	\$2,452.51
80214	New Growth Family Centre Inc.	2024-03-11	\$3,225.42
80215	Royal Bank Visa	2024-03-11	\$17,147.05
80216	Staples Professional	2024-03-11	\$599.72
80217	Sugars Mascot Costumes	2024-03-11	\$519.80
80218	Tom Shupe Plumbing & Heating	2024-03-11	\$838.89
80219	Township of Guelph Eramosa	2024-03-11	\$475.00
80220	Enbridge Gas Inc.	2024-03-11	\$15,600.71
80221	United Rotary Brush of Canada	2024-03-11	\$3,254.87
80222	Wellington Catholic Dist Sch B	2024-03-11	\$137,057.82
80223	WHITE`S WEARPARTS LTD	2024-03-11	\$1,690.54
80224	Wightman Telecom Ltd.	2024-03-11	\$135.47
EFT0006350	Acapulco Pools Limited	2024-03-11	\$15,070.81
EFT0006351	Agrisan SC Pharma	2024-03-11	\$10,474.51
EFT0006352	ARTHUR BIA	2024-03-11	\$18,900.00
EFT0006353	Arthur Home Hardware Building	2024-03-11	\$158.04
EFT0006354	BackSpace Computer	2024-03-11	\$4,576.50
EFT0006355	Balaklava Audio	2024-03-11	\$3,410.59
EFT0006356	B M Ross and Associates	2024-03-11	\$15,006.74
EFT0006357	Canada's Finest Coffee	2024-03-11	\$136.50
EFT0006358	Carson Supply	2024-03-11	\$2,244.56
EFT0006359	CIMA Canada Inc.	2024-03-11	\$47,862.96
EFT0006360	Conseil scolaire catholique Mo	2024-03-11	\$4,298.13
EFT0006361	County of Wellington	2024-03-11	\$2,913,396.00
EFT0006362	Steve Cudney	2024-03-11	\$300.00
EFT0006363	Duncan, Linton LLP, Lawyers	2024-03-11	\$4,192.41

Cheque Number	Vendor Cheque Name	Cheque Date	Amount
EFT0006364	Excel Business Systems	2024-03-11	\$219.14
EFT0006365	FOSTER SERVICES/822498 ONT INC	2024-03-11	\$2,966.25
EFT0006366	Grand River Conservation Auth	2024-03-11	\$19,539.67
EFT0006367	Ideal Supply Inc.	2024-03-11	\$134.95
EFT0006368	Industrial Alliance Insurance	2024-03-11	\$213.47
EFT0006369	International Trade Specialist	2024-03-11	\$139.52
EFT0006370	J J McLellan & Son	2024-03-11	\$685.80
EFT0006371		2024-03-11	\$300.68
EFT0006372	Kraemer LLP	2024-03-11	\$1,398.14
EFT0006373	K Smart Associates Limited	2024-03-11	\$5,203.38
EFT0006374	Lavis Contracting Co. Ltd.	2024-03-11	\$38,429.85
EFT0006375	Conseil Scolaire Viamonde	2024-03-11	\$4,158.27
EFT0006376	Lifesaving Society	2024-03-11	\$175.00
EFT0006377	Maple Lane Farm Service Inc.	2024-03-11	\$398.55
EFT0006378	Martin Drainage	2024-03-11	\$10,647.99
EFT0006379	Mt Forest Business Improvement	2024-03-11	\$28,916.80
EFT0006380		2024-03-11	\$1,716.64
EFT0006381	Midwest Co-operative Services	2024-03-11	\$2,324.75
EFT0006382	Ont Good Roads Association	2024-03-11	\$1,254.40
EFT0006383	PACKET WORKS	2024-03-11	\$169.50
EFT0006384	Print One	2024-03-11	\$1,501.32
EFT0006385	Purolator Inc.	2024-03-11	\$57.14
EFT0006386	Risolv IT Solutions Ltd	2024-03-11	\$17,811.46
EFT0006387		2024-03-11	\$66.93
EFT0006388	Saugeen Community Radio Inc.	2024-03-11	\$1,356.00
EFT0006389	Stephen Hale	2024-03-11	\$1,406.85
EFT0006390	Suncor Energy Inc.	2024-03-11	\$4,622.22
EFT0006391	Teviotdale Truck Service & Rep	2024-03-11	\$69.83
EFT0006392	Triton Engineering Services	2024-03-11	\$46,449.62
EFT0006393	UnitedCloud Inc.	2024-03-11	\$585.98
EFT0006394	Upper Grand Dist School Board	2024-03-11	\$802,269.59
EFT0006395	Wellington Advertiser	2024-03-11	\$11,183.54
EFT0006396	Wellington North Power	2024-03-11	\$88,516.58
EFT0006397		2024-03-11	\$11.85
EFT0006398		2024-03-11	\$18.15
EFT0006399	Work Equipment Ltd.	2024-03-11	\$98.36
EFT0006400	Yake Electric Ltd	2024-03-11	\$2,899.02
EFT0006401	Young's Home Hardware Bldg Cen	2024-03-11	\$30.49
80225	Duncan, Linton LLP In Trust	2024-03-12	\$611,155.40
Total Amount of Cheques:			\$5,015,642.21



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2024-03-25

MEETING TYPE: Open

SUBMITTED BY: Jeremiah Idialu, Treasurer/Director of Finance

REPORT #: TR 2024-005

REPORT TITLE: 2023 Council Remuneration

RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive for information Report TR2024-003 being 2023 Council remuneration.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

The Municipal Act, 2001, c. 25 requires that the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement of remuneration and expenses paid to each member of Council in the previous year.

Schedule A - Treasurer's Statement of Remuneration and Expenditures Paid to Council

Members for the Year 2022 provides a breakdown of activities.

ANALYSIS

N/A

CONSULTATION

FINANCIAL CONSIDERATIONS

Capital: N/A

Operating: Cumulatively, For 2023, Council remuneration and expenditures have remained largely in line with the budget, with a slight variance of \$629.21 primarily due to conferences and training. This detailed variance is provided in the budget-to-actual table below for informational purposes.

<i>Expenses Pertinent to the Council Remuneration Report</i>	<i>2023 Budget</i>	<i>2023 Actual as reported</i>	<i>Variance (Over)/Under Budget</i>
Council Salaries/Remuneration/PS Committee	105,500.02	105,500.02	0.00
Council Employee Benefits	6,365.00	6,370.75	(5.75)
Council Computer/Internet Service/Phone and Fax	6,550.00	6,481.54	68.46
Council Conferences/training	10,000.00	10,691.92	(691.92)
Council Travel	4,000.00	4,000.00	0.00
	132,415.02	133,044.23	(629.21)

Staffing Implications: N/A

OR (remove the above and use this)

There are no financial considerations in receiving this report for information.

ATTACHMENTS

Attachment A - Treasurer's Statement of Remuneration and Expenditures Paid to Council Members for the Year 2023 provides a breakdown of activities.

STRATEGIC PLAN 2024

- Shape and support sustainable growth
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity
How:
- Enhance information sharing and participation in decision-making
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer

Schedule A - Treasurer's Statement of Remuneration and Expenditures Paid to Council Members for the Year 2023

**TOWNSHIP OF WELLINGTON NORTH, COUNTY OF WELLINGTON - MUNICIPAL ACT S.O. 2001,
AS AMENDED, CHAPTER 25, SECTION 284.**

NAME	COUNCIL PER DIEM	OTHER MEETINGS	BENEFITS (CPP, EHT)	CONVENTIONS & SEMINARS	TELEPHONE & INTERNET	TRAVEL EXPENSE	TOTAL REMUNERATION AND EXPENSES
Andy Lennox, Mayor	29,500.00	0.00	2,122.12	142.50	456.23	800.00	33,020.86
Sherry Burke, Councillor	19,000.00	0.00	1,292.71	2,054.16	1,239.88	800.00	24,386.76
Lisa Hern, Councillor	19,000.00	0.00	1,292.71	361.97	689.64	800.00	22,144.33
Steve McCabe, Councillor	19,000.00	0.00	1,292.71	971.43	689.84	800.00	22,753.99
Penelope Renken, Councillor	19,000.00	0.00	370.50	7,161.84	688.92	800.00	28,021.27
Total Paid	105,500.02	0.00	6,370.75	10,691.92	3,764.51	4,000.00	130,327.19

Dated this 18th day of March 2024



Jerry Idialu, Director of Finance & Treasurer
Township of Wellington North



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council
 DATE: 2024-03-25
 MEETING TYPE: Open
 SUBMITTED BY: Tammy Stevenson, Senior Project Manager
 REPORT #: INF 2024-005
 REPORT TITLE: Award of the Asphalt Program

RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-005 award of the Asphalt Program;

AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with E.C. King Contracting to execute the Asphalt Program project.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

2024 Capital Budget

BACKGROUND

The request for tender (RFT) RFT 2024-001 for the Asphalt Program project was advertised on the Township website starting January 23, 2024, and closed March 7, 2024.

The Township received seven (7) tender submission packages prior to the RFT tender closing deadline from the following contractors:

<u>Contractor</u>	<u>Tender Price (Including HST)</u>
E.C. King Contracting	\$1,305,739.26
Cox Construction Limited	\$1,322,009.37
Steed and Evans Limited	\$1,405,657.85
Green Infrastructure Partners Inc.	\$1,517,366.16
Brantco Construction	\$1,551,359.94
IPAC Paving Inc	\$1,574,975.13
Harold Sutherland Construction Ltd	\$1,591,288.60

ANALYSIS

All tender submission packages were reviewed by staff based on the specified tendering requirements and evaluated on cost.

E.C. King Contracting was the lowest tender bid cost and met the RFT requirements as specified. Therefore, Township staff recommend them for award of this RFT to E.C. King Contracting.

CONSULTATION

Consultation with Township staff: CAO, Treasurer, and Manager of Transportation.

FINANCIAL CONSIDERATIONS

Lowest tender bid of \$1,305,739.26 including HST is within the approved 2024 Capital Budget of \$1,444,700. Milling of existing asphalt, new granular for base and shoulder gravel are also incorporated into the Capital Budget at approximately \$138,960 and will be completed by Township staff.

ATTACHMENTS

None

STRATEGIC PLAN 2024

- Shape and support sustainable growth
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity
How:
- Enhance information sharing and participation in decision-making
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council
 DATE: 2024-03-25
 MEETING TYPE: Open
 SUBMITTED BY: Tammy Stevenson, Senior Project Manager
 REPORT #: INF 2024-006
 REPORT TITLE: Award of Smith Street Reconstruction and Pedestrian Cross-over

RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-006 award of the Smith Street Reconstruction and Pedestrian Cross-over project;

AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Cox Construction Limited to execute the Smith Street Reconstruction and Pedestrian Cross-over project.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

2024 Capital Budget

BACKGROUND

The request for tender (RFT) RFT 2024-007 for the Smith Street Reconstruction and Pedestrian Cross-over project was advertised on the Township and Township consulting engineer Triton Engineering Services Limited website starting February 1, 2024, and closed March 13, 2024. The RFT was also advertised within the Wellington Advertiser in the February 15, 2024, edition.

The Township received four (4) tender submission packages prior to the RFT tender closing deadline from the following contractors:

<u>Contractor</u>	<u>Tender Price (Excluding HST)</u>
Cox Construction Limited	\$998,954.84
Armstrong Paving and Materials Group Ltd.	\$1,000,000.00
E.C. King Contracting	\$1,149,546.80
Steed and Evans Limited	\$1,220,000.00 *(\$1,165,000.00)

*Mathematic error corrected price shown in brackets

ANALYSIS

All tender submission packages were reviewed by the Township Engineer and staff based on the specified tendering requirements and evaluated on cost as found in Attachment 1.

Cox Construction Limited was the lowest tender bid cost and met the RFT requirements as specified. Therefore, Township staff recommend them for award of this RFT to Cox Construction Limited.

CONSULTATION

Consultation with Township consulting engineer, Triton Engineering Services Limited and Township staff: CAO, Treasurer, and Manager of Transportation.

FINANCIAL CONSIDERATIONS

Lowest tender bid of \$998,954.84 excluding HST is within the approved 2023 and 2024 Capital Budget of \$1,563,920.00. Engineering, permits, contingency, and geotechnical services are also incorporated into the Capital Budget at approximately \$250,000.

ATTACHMENTS

Attachment 1 – Award recommendation letter dated March 15, 2024, prepared by Triton Engineering Services Limited.

STRATEGIC PLAN 2024

- Shape and support sustainable growth
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity
How:
- Enhance information sharing and participation in decision-making
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



105 Queen Street West, Unit 14
 Fergus
 Ontario N1M 1S6
 Tel: (519) 843-3920
 Fax: (519) 843-1943
 Email: info@tritoneng.on.ca

ORANGEVILLE • FERGUS • HARRISTON

March 15, 2024

Township of Wellington North
 7490 Sideroad 7 West
 KENILWORTH, Ontario
 N0G 2E0

ATTENTION: Tammy Stevenson, C.E.T.
 Senior Project Manager

RE: TOWNSHIP OF WELLINGTON NORTH
 RECONSTRUCTION OF SMITH STREET,
 ARTHUR AND CONSTRUCTION OF PEDESTRIAN
 CROSSOVERS, SMITH STREET, ARTHUR
 AND MAIN STREET NORTH, MOUNT FOREST
 CONTRACT NO. RFT 2024-007
 OUR FILE: M5989

Dear Tammy:

Four (4) Tenders for this project were received and opened in the Township office shortly after 2:00 p.m. on Wednesday, March 13, 2023.

<u>CONTRACTOR</u>		<u>TENDER PRICE</u>
Cox Construction Limited	Guelph	\$ 998,954.84
Armstrong Paving and Materials Group Ltd.	St. Marys	\$ 1,000,000.00
E.C. King Contracting (A Division of Miller Paving Ltd.)	Owen Sound	\$ 1,149,546.80
Steed and Evans Limited	St. Jacobs	\$ 1,220,000.00 (1,165,000.00)

The Tenders received have been checked for errors and omissions. Mathematical errors were found in the tender submitted by Steed and Evans Limited (St. Jacobs). The corrected price is shown in brackets.

Based on the Tenders received, and our experience on similar projects, we recommend that the contract be awarded to Cox Construction Limited in the amount of \$998,954.84.

Attached for your information is an overall cost breakdown summary for the project including: Cox Construction Limited Tender prices; contract administration and construction observation, including material testing; and a contingency allowance.

We trust that this information is satisfactory for your present requirements and should you have any questions, please do not hesitate to contact the undersigned.

Yours very truly,

TRITON ENGINEERING SERVICES LIMITED



Lindsay Scott, P.Eng.

Encl.

March 15, 2024

TOWNSHIP OF WELLINGTON NORTHRECONSTRUCTION OF SMITH STREET, ARTHUR AND CONSTRUCTION OF PEDESTRIAN CROSSOVERS, SMITH STREET, ARTHUR AND MAIN STREET NORTH, MOUNT FORESTCONTRACT NO. RFT 2024-007COST BREAKDOWN SUMMARYBASED ON TENDER PRICES SUBMITTED BY
COX CONSTRUCTION LIMITED

	TENDER PRICE
SECTION 1 – SMITH STREET, ARTHUR	- \$ 819,194.10
SECTION 2 – SMITH STREET PEDESTRIAN CROSSING, ARTHUR	- \$ 51,826.38
SECTION 3 – MAIN STREET PEDESTRIAN CROSSING, MOUNT FOREST	- \$ 110,924.36
SECTION 4 – PROVISIONAL	- \$ 17,010.00
TOTAL CONTRACT PRICE (Excluding H.S.T.)	- \$ 998,954.84
CONTINGENCY ALLOWANCE	- \$ 150,000.00
ENGINEERING (SITE INSPECTION & CONTRACT ADMINISTRATION FOR CONSTRUCTION) INCLUDING MATERIAL TESTING (ESTIMATED)	- \$ 105,000.00
TOTAL ESTIMATED COST (Excluding H.S.T.)	- \$ 1,253,954.84



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council
 DATE: 2024-03-25
 MEETING TYPE: Open
 SUBMITTED BY: Tammy Stevenson, Senior Project Manager
 REPORT #: INF 2024-007
 REPORT TITLE: Award of Fergus Street North Reconstruction

RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive Report INF 2024-007 award of the Fergus Street North Reconstruction project;

AND THAT Council authorize the Mayor and Clerk to sign any necessary agreements with Kurtis Smith Excavating Inc to execute the Fergus Street North Reconstruction project.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

2024 Capital Budget

BACKGROUND

The request for tender (RFT) RFT 2024-007 for the Fergus Street North Reconstruction project was advertised on the Township and Township consulting engineer B.M. Ross and Associates Limited website starting January 23, 2024, and closed March 19, 2024. The RFT was also advertised within the Wellington Advertiser in the February 15, 2024, edition.

The Township received three (3) tender submission packages prior to the RFT tender closing deadline from the following contractors:

<u>Contractor</u>	<u>Tender Price (Including HST)</u>
Kurtis Smith Excavating Inc.	\$1,014,740.00
Lavis Contracting	\$1,250,655.75
Cox Construction Limited	\$1,457,739.31

ANALYSIS

All tender submission packages were reviewed by the Township Engineer and staff based on the specified tendering requirements and evaluated on cost as found in Attachment 1.

Kurtis Smith Excavating Inc. was the lowest tender bid cost and met the RFT requirements as specified. Therefore, Township staff recommend them for award of this RFT to Kurtis Smith Excavating Inc.

CONSULTATION

Consultation with Township consulting engineer, B.M. Ross and Associates Limited and Township staff: CAO, Treasurer, Clerk, Manager of Transportation, and Manager of Environmental Services.

FINANCIAL CONSIDERATIONS

Lowest tender bid of \$1,014,740.00 including HST is within the approved 2024 Capital Budget of \$1,278,000. Engineering, permits, contingency and Geotechnical services are also incorporated into the Capital Budget at approximately \$127,800.

ATTACHMENTS

Attachment 1 – Award recommendation letter dated March 19, 2024, prepared by B.M. Ross and Associated Limited.

STRATEGIC PLAN 2024

- Shape and support sustainable growth
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity
How:
- Enhance information sharing and participation in decision-making
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer

**B. M. ROSS AND ASSOCIATES LIMITED****Engineers and Planners**

Box 1179, 206 Industrial Drive

Mount Forest, ON, Canada N0G 2L0

p. (519) 323-2945 www.bmross.net

File No. 21340,1

VIA EMAIL ONLY

March 19, 2024

Tammy Stevenson, C.E.T., Senior Project Manager

Township of Wellington North

7490 Sideroad 7 W, Box 125

Kenilworth, ON N0G 2E0

**RE: Fergus Street Reconstruction (Wellington Street to Birmingham Street)
BMROSS Project No. 21340,1; Contract No. RFT-2024-005**

Tenders were received on Tuesday, March 19, 2024, for Fergus Street Reconstruction as summarized by the following table:

Tenderer	Tendered Amount
Kurtis Smith Excavating Inc.	\$1,014,740.00
Lavis Contracting Co. Limited	\$1,244,442.45
Cox Construction Limited	\$1,457,739.31

All of the tenders were checked and the corrected amounts are shown above. There was a mathematical error on the Lavis submission, but it did not change the bidder's position. All tenders were properly signed and sealed, and each was submitted with the specified tender deposit and Agreement to Bond.

Since the lowest tender is acceptable contractually, and the tenderer is experienced in road, sewer and watermain construction, further analysis is limited to the lowest bid. We are not aware of any reason why the contract should not be awarded to Kurtis Smith Excavating Inc. for the total tender sum of \$1,014,740.00.

Please retain the tender deposits from the two low bidders until the contracts are formally signed.

Should you have any questions, please contact the undersigned.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per 

Frank Vanderloo, P. Eng.

FCV:hv



TOWNSHIP OF WELLINGTON NORTH

TO: Mayor and Council

DATE: 2024-03-25

MEETING TYPE: Open

SUBMITTED BY: Karren Wallace, Director Legislative Services/Clerk

REPORT #: CLK 2024-009

REPORT TITLE: AMCTO post 2022 municipal election report

RECOMMENDED MOTION

THAT the Council of the Corporation of the Township of Wellington North receive for information Report CLK 2024-009 AMCTO post 2022 municipal election report.

PREVIOUS REPORTS/BY-LAWS/RESOLUTIONS

N/A

BACKGROUND

Municipal elections were held on October 24, 2022. The Association of Municipal Clerks and Treasurers (AMCTO), together with Municipal Affairs and Housing (MMAH) have compiled statistics from the election and have provided their analysis in the linked report: [PowerPoint Presentation \(amcto.com\)](#)

ANALYSIS

Key findings:

Voter turnout for most municipalities declined more than 4% between 2018 and 2022. Contrastingly, voter turnout increased for municipalities with populations of less than 2500. Voter turnout is 13% higher in municipalities with no acclaimed offices than it is in municipalities with more than half of offices acclaimed. Voter turnout is about 10% lower when the head of council is acclaimed.

Overall, 14% of municipalities had challenges recruiting staff to work in the election.

The percentage of respondent municipalities using vote tabulators and internet voting increased significantly between the 2018 and 2022 elections, with increases of 8% for vote tabulator use and 16% for internet voting use respectively.

Overall, 34% of municipalities reported using vote tabulators, an increase of 8% from 2018. Most municipalities with populations over 50,000 reported using vote tabulators as well as more than half of municipalities with between 10,000-50,000

20% of municipalities that used internet voting encountered some challenges. Problems were often related to incorrect voter list data such as incorrect birthdates; duplicates of electors or names being left off the voter list. Challenges with the voter list sometimes created additional challenges with issuing voter cards. Some municipalities experienced challenges with software providers.

Staff will bring a report to Council in 2025 with a recommendation on the method of voting and vote counting.

CONSULTATION

N/A

FINANCIAL CONSIDERATIONS

There are no financial considerations in receiving this report for information.

ATTACHMENTS

STRATEGIC PLAN 2024

- Shape and support sustainable growth
How:
- Deliver quality, efficient community services aligned with the Township's mandate and capacity
How:
- Enhance information sharing and participation in decision-making
How:
- N/A Core-Service

Approved by: Brooke Lambert, Chief Administrative Officer



SPRING 2024



CRIME STOPPERS
 GUELPH WELLINGTON
 1-800-222-TIPS (8477)
 www.csgw.tips

CSGW NEWS

YOUTH FIRE CHIEF FOR A DAY

Open to youth 12 years and under.

Contest runs from **March 13th - 31st** - you'd better hurry!

Full contest details at www.csgw.tips



CORNERSTONE AWARD

The CSGW Cornerstone Award recognizes an individual, business, or community organization that demonstrates outstanding support for the CSGW program.

This year's recipient is **The Grand at 101 !!**



| Pictured above: Dave Elloway-CSGW Chair; McKim Ecclestone, Austin Cardinell & Rob Dutton-The Grand 101; Lowell Butts-CSGW Vice Chair |

Working Together for a Safer Community!

CRIME STOPPERS MONTH



Thank you from the CSGW Board of Directors for your community support during January - known as Crime Stoppers awareness month, nationally.

★ ★ JOIN THE CSGW TEAM!

Our local program's theme this year ! Encouraging volunteerism in our communities. Applications can be found on our website at www.csgw.tips

Program STATS

Since inception from 1988 through February 2024

Tips.....	23,861
Arrests	1,614
Charges Laid.....	4,610
Property Recovered.....	\$10,645,769
Narcotics Seized	\$29,088,824
Authorized Rewards.....	\$188,110

SPRING MULCH SALE

Mark your calendar!

We will be in MOUNT FOREST on **SATURDAY MAY 11th** – at **Young’s Home Hardware**, 525 Main Street.



Check our website at www.csgw.tips and follow our social media for further details to come!



CSGW ROAD SIGN SPONSORSHIP

A great opportunity to show your support for a safer community!

See the new look launched in 2023 with our two most recent sponsors in Salem and Arthur:



Mochrie & Voisin



Arthur Optimist Club & Arthur Lions Club

Locations available in Guelph and Town of Minto. Contact us for more info!

E-mail: info@csgw.tips



February 26th, 2024

Honourable Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs

Via e-mail: lisa.thompsonco@pc.ola.org

Re: Recommended Phase Out of Free Well Water Testing in the 2023 Auditor General's Report

Dear Minister Thompson,

In the 2023 Auditor General's Value-for-Money Audit of Public Health Ontario (PHO) released in December 2023, recommendation number 5 states that PHO, in conjunction with the Ministry of Health (MOH), are to update and implement a laboratory modernization plan within 12 months to streamline the laboratory's operations.

https://www.auditor.on.ca/en/content/annualreports/arreports/en23/AR_publichealth_en23.pdf

This stemmed from a 2017 proposal by PHO, collaboratively with the MOH at the request of the Deputy Minister to close six of the 11 public health laboratory sites (Hamilton, Kingston, Orillia, Peterborough, Sault Ste. Marie and Timmins) and gradually discontinue private drinking water testing. The justification:

- Mitigating rising costs of maintaining facilities
- Establishing a more efficient operating model that reduces the rerouting of samples to other PHO laboratory sites

About 50% of the Ausable Bayfield Maitland Valley Region population is serviced by private wells. The proposed removal of PHO's free private drinking water testing is of concern to our Ausable Bayfield Source Protection Committee, particularly when Source Protection Regions have been directed by the Ministry of Environment, Conservation and Parks, Source Protection Branch, to deliver education and outreach to private well owners under the new Best Practices initiative.

In our region, we have been working with service and community organizations such as the Lions, Optimists and Lakeshore Residents Associations to co-host very successful Best Practices 'Water Wise' events that encourage private well owners to sample their drinking water using the free microbial testing provided by the province. By distributing water sample bottles ahead of the event and delivering the samples to Huron Perth Public Health for lab analysis, most of

the barriers to water sampling are removed. At these events 25% to 50% of a communities well water will be sampled in one day or night.

Well owners understand the importance of testing their well water; it is the inconvenience of doing so that is the barrier. One of the goals of the 'Water Wise' events is to encourage well owners to get in the habit of testing their water regularly as part of Best Practices for protecting their drinking water. The hope is that the community groups and service clubs that Source Protection staff work with will make Water Wise water sampling events part of their regular activities.

Private drinking water systems in Ontario do not have the legislated safeguards that are required for municipal/communal/public systems under the *Safe Drinking Water Act, 2002*. Only municipal water supply systems fall under the *Clean Water Act, 2006* and the Source Water Protection program. Health Canada's guidance on waterborne pathogens references three studies that determine that private systems are vulnerable and there is evidence that demonstrates they are more likely to contribute to gastrointestinal illness than public drinking water systems.

If the free water testing phase out recommendation is approved, well owners would have to use a commercial lab for a fee, which disincentivizes testing. When water is not monitored regularly, there is no way to know the true quality of the water, which puts people at increased risk of becoming ill. With private systems being stand-alone systems, any associated illnesses are isolated sporadic events and do not come to public attention like those seen during the Walkerton outbreak.

The private drinking water test data maintained by PHO has been used by researchers to publish evidence that helps support public health policy. Source Protection Committees can access data associated with their area, as was presented at our March 2023 meeting. The data can be used to inform well owners of regional water quality concerns and associated health risks. If PHO stops testing, this data and affiliated research will no longer be available.

In the Walkerton Inquiry Report Part 2, Justice O'Connor concluded the privatization of laboratory testing of drinking water samples connected directly to the *E. coli* O157:H7 outbreak in Walkerton Ontario in May 2000. Twenty-four years later, there is a proposal to privatize water testing once again.

At the January 31st meeting of the Ausable Bayfield Maitland Valley Source Protection Committee the following resolution was unanimously approved:

MOTION #SPC: 2024-02-04

Moved by Philip Keightley

Seconded by Mary Ellen Foran

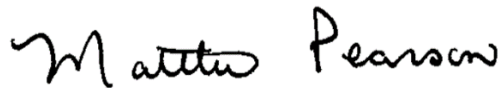
“THAT the Source Protection Committee direct a letter to Minister Thompson requesting that the province not proceed with the recommended phase out of free private well testing in Ontario, and

“FURTHER, THAT area municipalities, the Minister of Environment Conservation and Parks, the Minister of Health and Long-Term Care, other Source Protection Committees, and local health units be forwarded the letter and asked for their support. “

Carried.

Thank you for your consideration of this request.

Sincerely



Matthew Pearson

Chair

Ausable Bayfield Maitland Valley Source Protection Committee

Cc Honourable Sylvia Jones, Minister of Health and Long-Term Care
Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks

Municipalities of Adelaide Metcalfe, Ashfield-Colborne-Wawanosh, Bluewater, Central Huron, Goderich, Howick, Huron East, Lambton Shores, Lucan Biddulph, Mapleton, Middlesex Centre, Minto, Morris-Turnberry, North Middlesex, North Perth, Perth South, South Bruce, South Huron, Warwick, West Perth, Wellington North
Townships of Huron-Kinloss and North Huron

Huron Perth Public Health, Lambton Public Health, Middlesex-London Health Unit, Wellington Dufferin Guelph Public Health

Source Protection Regions: Cataraqui; Central Lake Ontario, Toronto, Credit Valley; Essex; Hamilton Halton; Grey Sauble, Saugeen, Northern Bruce Peninsula; Lake Erie; Lakehead; Mattagami; Mississippi-Rideau; Niagara; North Bay; Quinte; Raisin South Nation; Sault Ste. Marie; South Georgian Bay Lake Simcoe; Sudbury; Thames -Sydenham and Region; Trent Conservation Coalition

THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH**BY-LAW NUMBER 6001-2024****BEING A BY-LAW TO REGULATE, PROHIBIT AND OTHERWISE CONTROL NOISE
IN THE TOWNSHIP OF WELLINGTON NORTH AND TO REPEAL BY-LAW 5001-05**

WHEREAS Council is desirous of enacting the following:

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH HEREBY ENACTS AS FOLLOWS:****1.0. TITLE AND SCOPE**

- 1.1. This By-law may be referred to as “**Noise By-law**”
- 1.2. This By-law is hereby prescribed and adopted as restrictions on noise which is likely to disturb the inhabitants of the Township of Wellington North.
- 1.3. This By-law does not apply so as to prevent a Farm, as defined below, from engaging in Normal Farm Practices, as defined below.
- 1.4. Whenever this By-law refers to a Person or thing with reference to a gender or the gender neutral, the intention is to read the By-law with the gender applicable in all circumstances, and all words used in present, past, future tense shall be mean the same.
- 1.5. Wherever a word is used in this By-law with its first letter capitalized, the term is being used as it is defined in Section 2.1 of this By-law. Where any word appears in ordinary case, the commonly applied English language meaning is intended.
- 1.6. All words importing the singular shall include the plural, and words imparting the masculine gender shall include the feminine, and the converse of the foregoing also applies, unless the context of the By-law requires otherwise.

2.0 DEFINITIONS:**2.1** In this By-law:

“**Clerk**” means the Clerk for the Municipality, or any person designated by the Clerk;

“**Construction**” includes the erection, alteration, repair, dismantling, demolition, structural maintenance, land clearing, earth moving, grading, excavating, laying of pipe and conduit whether above or below ground level, application of concrete,

equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, any work in connection therewith, and includes preparation for future construction activity;

“Construction Equipment” means any equipment or device designed and intended for use in Construction, or material handling, including but not limited to, hand tools, power tools, air compressors, pile drivers, pneumatic or hydraulic tools, electrically operated tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, and scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment;

“Council” means the Council of The Corporation of the Township of Wellington North;

“Farm” means an agricultural operation as defined in the *Farming and Food Production Protection Act, 1998* and includes such an operation that is not carried on with the expectation of gain but otherwise meets the definition of the Act;

“Highway” includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

“Motorized Snow Vehicle” means a self-propelled vehicle designed to be driven primarily on snow;

“Motor Vehicle” includes an automobile, motorcycle, motor assisted bicycle unless otherwise indicated in the *Highway Traffic Act*, and any other vehicle propelled or driven otherwise by muscular power, but does not include a streetcar or other motor vehicle running only upon rails, a power-assisted bicycle, a motorized snow vehicle, a traction engine, a farm tractor, a self-propelled implement of husbandry or a road-building machine;

“Municipality” means The Corporation of the Township of Wellington North or the geographic area of The Corporation of the Township of Wellington North, as the context requires;

“Municipal Law Enforcement Officer” means a person appointed by Council to enforce the by-laws of the Municipality pursuant to section 15 of the *Police Services Act*;

“Normal Farm Practices” means normal farm practices as defined in the *Farming and Food Production Protection Act, 1998*;

“Noise” means sound or vibration that is of such volume, level or nature that is likely to disturb the inhabitants of the Municipality;

“**Officer**” means a person appointed by the Ontario Provincial Police within the boundaries of the Municipality, and any Municipal Law Enforcement Officers responsible for the enforcement of this By-law;

“**Off-Road Vehicle**” means a vehicle propelled or driven otherwise than by muscular power or wind and designed to travel:

- (a) on not more than three wheels; or
- (b) on more than three wheels and being of a prescribed class of vehicle;

“**Permit**” means a permit issued by the Municipality exempting the permit holder from the provisions of this By-law, at a specific location, for a specific period of time, for a specific purpose;

“**Person**” means an individual, and/or a corporation;

“**Point of Reception**” means any point on the premises of a Person where sound or vibration originating from other than those premises is received;

“**Public Utility Company**” includes a business or enterprise that maintains the infrastructure for a public service and supplies essential goods and services including but not limited to water, gas, electricity, telephone, waste disposal and other communication systems;

“**Vehicle**” includes a Motor Vehicle, trailer, traction engine, farm tractor, road-building machine, motorcycle, bicycle and any Vehicle drawn, propelled or driven by any kind of power, including muscular power, but does not include a Motorized Snow Vehicle, or the cars or electric or steam railways running only upon rails;

3.0. GENERAL PROHIBITIONS

3.1. No Person shall make any Noise which is likely to disturb the inhabitants of the Municipality.

3.2. No Person shall emit or cause or permit the emission of Noise resulting from any of the activities listed in this subsection, which is clearly audible at the Point of Reception, **at any time:**

- (a) The operation of an engine, motor, Construction Equipment or pneumatic device without an effective exhaust, intake-muffling or other sound attenuation device, which device is in good working order and in constant operation;
- (b) Persistent yelling, shouting, whistling, hooting or singing;
- (c) The sounding of any alarm, bell, horn, siren or other warning device for unreasonable period of time;

- (d) The operation of any air conditioner, heat pump, pool pump, compressor, condenser, chiller, cooling tower or similar device, which is not in good working order;
- (e) The operation of any auditory signaling device, including by not limited to the ringing of bells or gongs and the blowing of horns or sirens, or the production, reproduction or amplification of any similar sounds by electronic means except where required or authorized by law or in accordance with good safety practices;
- (f) All selling, hawking or other advertising by shouting or outcry or amplified sound;
- (g) Squealing of tires on a Motor Vehicle, or Off-Road Vehicle; and,
- (h) Operation of a Vehicle or Vehicle with a trailer resulting in banging, clanking, squealing or other like sounds due to improperly secured load or equipment, or inadequate maintenance.

4.0. PROHIBITIONS BY TIME AND PLACE

- 4.1. No person shall emit or cause or permit the emission of Noise or authorize the making or causing of any Noise or authorize or permit the continuation of any Noise which results from any of the activities listed in **Schedule 1** if, at the Point of Reception, such Noise is likely to disturb the inhabitants of the **Municipality during the prescribed times.**

5.0. EXEMPTIONS

- 5.1. Despite any other provision in this By-law, this By-law shall not apply to Noise arising from:
- (a) Activities or matters undertaken by the Municipality, the County, a local board of the Municipality or the County, or any governmental agencies that supersede the authority of the Municipality;
 - (b) The operation of Vehicles and equipment utilized for the clearing and removal of snow from public or private property;
 - (c) The operation of machinery by or on behalf of a Public Utility Company.

6.0. APPLICATION FOR EXEMPTION

- 6.1. Any Person may apply to the Clerk to be granted an exemption from any of the provisions of this By-law through the issuance of a Permit.

- 6.2.** The application for the issuance of a Permit shall be made in writing at least thirty (30) days prior to the commencement of the requested exemption and shall contain:
- (a)** The name and contact information of the applicant;
 - (b)** A description of the source of the Noise for which the exemption is being sought;
 - (c)** The date, time and location of the activity for which the exemption is being sought;
 - (d)** A letter of consent from the property owner (if applicable) consenting to the exemption;
 - (e)** The provision or provisions of this By-law for which the exemption is being sought;
 - (f)** The reason why the exemption should be granted;
 - (g)** The name and contact information of the contact Person or Persons who will be supervising the activities for which the exemption is being sought and who will be available to address concerns raised by Persons within the area where the Noise is heard;
 - (h)** Other information or documentation as requested by the Clerk to assist them in assessing the application; and
 - (i)** Any application fee established in accordance with the Municipality's *Fees and Charges By-law*, as amended.
- 6.3.** The application fee, noted above, shall be non-refundable.
- 6.4.** The Clerk may circulate the application for the issuance of a Permit to various Municipal departments, the County of Wellington, Council and to the local police department to obtain feedback
- 6.5.** In determining whether to issue a Permit, the Clerk shall:
- (a)** Determine whether the applicant has provided all the information required by section 6.2 of this By-law;
 - (b)** Determine whether the applicant has complied with all of the terms and conditions of approval of any previous temporary noise permit issued to the applicant, if any;
 - (c)** Consider any negative effects the issuance of the Permit may have on neighbouring properties or the Municipality; and

- (d) Consider any benefits the issuance of the Permit may have for neighbouring properties or the Municipality.
- 6.6. The Clerk may:
 - (a) Issue a Permit;
 - (b) Refuse a Permit; or,
 - (c) Issue a Permit with conditions.
- 6.7. In issuing a Permit, the Clerk:
 - (a) Shall identify:
 - i. The location and type of activity being authorized;
 - ii. The type of Noise that is being authorized;
 - iii. The days and times during which the Noise is authorized; and
 - (b) May impose conditions upon the Permit deemed suitable in the circumstances, as determined by the Clerk.
- 6.8. The Clerk may impose conditions on Permits including, but not limited to:
 - (a) The type and volume of Noise that may be made;
 - (b) The times during which Noise may be made;
 - (c) The date of expiry of the Permit;
 - (d) Requiring the posting of security prior to the activity; and,
 - (e) Requiring that the applicant, Municipal Staff, or a professional engineer to monitor the noise levels resulting from the event or activity and requiring a report of the findings to be filed with the Municipality within thirty (30) days of the event or activity, all at the applicant's expense.
- 6.9. The Municipality shall notify the applicant of the Clerk's decision.
- 6.10. Any Permit issued under this By-law shall expire on the date set out on the Permit, or if no date is set out on the Permit, the Permit shall expire forty-eight (48) hours after its issuance.
- 6.11. Any breach by the holder of the Permit of any of its terms or conditions shall render the Permit immediately null and void.

6.12. Every holder of a Permit shall comply with the terms and conditions of the Permit.

7.0. REVOCATION OF PERMIT

7.1. The Clerk, an Officer, or Council may immediately revoke a Permit issued under this By-law if, in their opinion:

- (a) The terms or conditions of the Permit have been contravened; and/or,
- (b) The information provided pursuant to section 6.2 of this By-law is discovered to be false or misleading.

7.2. The Clerk, an Officer, or Council, upon revoking a Permit, shall immediately notify the holder of the Permit of such revocation using the most expedient means available.

8.0. ADMINISTRATION AND ENFORCEMENT

8.1. This By-law may be enforced by any Officer.

8.2. No Person shall hinder or obstruct, or attempt to hinder or obstruct, an Officer exercising a power or performing a duty under this By-law.

9.0. AUTHORITY TO ENTER

9.1. Any Officer may enter onto land at any reasonable time for the purpose of carrying out an inspection to determine if this By-law or an order issued under this By-law is being complied with.

9.2. For an inspection authorized by this By-law, an Officer may:

- (a) require the production for inspection of documents or things relevant to the inspection;
- (b) inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;
- (c) require information from any Person concerning a matter related to the inspection; and
- (d) alone or in conjunction with a Person possessing special or expert knowledge, make examinations, samples or photographs necessary for the purposes of the inspection.

10.0. OFFENCE

- 10.1.** Every Person who contravenes any of the provisions of this By-law is guilty of an offence and, upon conviction, is liable to a fine as provided for in the *Provincial Offences Act*, R.S.O. 1990, Chap. P.33, as amended.
- 10.2.** When a Person has been convicted of an offence under this By-law, the Provincial Offences Court or any court of competent jurisdiction thereafter may, in addition to any penalty imposed on the Person convicted, issue an order prohibiting the continuation or repetition of the offence by the person convicted.

11.0. SEVERABILITY

If any section, subsection part or parts of this By-law is declared by any court of law to be illegal or ultra vires, such section, subsection, part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.

12.0. REPEAL OF BY-LAWS

- 12.1.** Upon the coming into force of this By-law, By-law 5001-05 is hereby repealed.

13.0. SCHEDULES

- 13.1.** Schedule “1” appended to this By-law is incorporated and forms part of this By-law.
- 13.2.** Schedule “2” (Short Form Wording and Set Fines) attached hereto does not form part of this By-law.

14.0. ENACTMENT

- 14.1.** This By-law comes into force on 1st day of May, 2024.

READ AND PASSED THIS 25th DAY OF MARCH, 2024

Mayor

Clerk

SCHEDULE '1' TO BY-LAW NO. XX/2024

Types of Noise		Prohibited Times
Category	Activity	
Instruments/ Human	The playing of musical instruments, including percussion instruments	2300 hours (11:00pm) of one day to 0700 hours of the next day (0900 Sundays)
	Operation of any device or group of connected devices intended for the production, reproduction, or amplification of voices or sound	2300 hours (11:00pm) of one day to 0700 hours of the next day (0900 Sundays)
Automotive/ Engines	Excessive revving of Vehicle, or Off-Road Vehicle engines	At any time
	The operation of a combustion engine for a toy or a replica of a larger device such as a remote-controlled toy airplane, which is not a conveyance and which has no purpose other than amusement	2300 hours (11:00pm) of one day to 0700 hours of the next day (0900 Sundays)
	Operation of any motorized conveyance other than on a highway or other place intended for its operation	2100 hours (9:00pm) of one day to 0700 hours of the next day (0900 Sundays)
Construction Related	Alterations, repairs, erection, dismantling, or any activity related to Construction	2100 hours (9:00pm) of one day to 0700 hours of the next day
	The operation of Construction Equipment, or Vehicles in connection with Construction.	1900 hours (7:00pm) of one day to 0700 hours of the next day
	Outdoor operation of any powered or non-powered tool for domestic purposes other than snow removal.	2300 hours (11:00pm) of one day to 0700 hours of the next day (0900 Sundays)
	Loading, unloading, packing or otherwise handling of containers etc. (unless for maintenance of an essential service or for the moving of private household effects.)	2100 hours (9:00pm) of one day to 0700 hours (7:00am) of the next day
Maintenance/ Equipment/ Appliances/ Operations	Venting, release or relief of air, steam or other gaseous material, product or compound from any autoclave, boiler, pressure vessel, pipe, valve, machine, device or system.	2300 hours (11:00pm) of one day to 0700 hours of the next day (0900 Sundays)
	Operation of solid waste bulk lift or refuse compacting equipment.	2100 hours (9:00pm) of one day to 0700 hours of the next day (0900 Sundays)

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 025-2024

BEING A BY-LAW TO AMEND BY-LAW 102-2023 BEING A BY-LAW TO ESTABLISH THE FEES AND CHARGES FOR VARIOUS SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS Council is desirous of amending By-law 102-2023

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH ENACTS AS FOLLOWS:

1. **THAT** Schedule C Cemeteries in By-law 102-2023 be replaced with Schedule C attached hereto.
2. **THAT Schedule C** to this by-law shall come into force effective March 26, 2024.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
THIS 25TH DAY OF MARCH, 2024**

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK

SCHEDULE "C" CEMETERIES EFFECTIVE MARCH 26, 2024

DESCRIPTION	FEE
<u>SALES</u>	
Single Grave 3 ½ feet x 10 feet (plot \$1243.00) (Care and Maintenance Fund included) (40% of selling price \$828.00)	\$2,071.00
Single niche to accommodate two urns (Niche \$1,486.00) Care and Maintenance Fund (\$263.00)	\$1,749.00
Scattering Garden (\$105.00) Care and Maintenance Fund (\$70.00)	\$175.00
<u>INTERMENT/INURNMENT</u>	
Adult	\$1,310.00
Child (12 years and under)	\$300.00
Cremated remains in standard plot	\$470.00
Double depth charge – extra	\$290.00
Inurnment in niche	\$300.00
Scattering garden	\$170.00
<u>Surcharges:</u>	
Saturday funerals until 12 noon - standard burial & 12 yrs and under	\$380.00
Saturday funerals until 12 noon - cremated remains & scattering garden	\$240.00
Saturday funerals until 12 noon– niche	\$130.00
Burials inurnments that occur outside the hours of 9 a.m. – 3 p.m. Mon-Fri	\$125.00
Statutory holidays, Easter Monday, Remembrance ay, winter burial if ordered by Public Health Standard rate plus all charges	
<u>DISINTERMENT</u>	
Standard burial	\$1,310.00
Cremated remains	\$470.00
<u>VAULT STORAGE</u>	
	\$225.00
<u>MONUMENT INSTALLATIONS</u>	
Staking fee	\$59.00
Monument care & maintenance fund:	
Flat marker (under 1,116.13 sq centimeters-173 sq inches)	NIL
Flat Marker (over 1,116.13 sq centimeters-173 sq inches)	\$100.00
Upright Marker (under 4 ft.)	\$200.00
Upright Marker (over 4 ft.)	\$400.00
<u>ADMINISTRATION</u>	
Transfer of Interment Rights or resale to municipality	\$100.00
Research per hour	\$50.00
Assisting as Pallbearer (min 1 hour)	\$50.00/hr
<u>OTHER</u>	
Rental of any equipment	Rate charged



Preserving, promoting, and developing Wellington North's unique cultural resources to build a vibrant community and a prosperous economy.

CULTURAL MOMENT FOR MARCH 25, 2024

ART CONTEST CELEBRATING WELLINGTON NORTH'S 25TH ANNIVERSARY

This year, 2024, is the 25th anniversary of the Township of Wellington North!

In 1999, the Town of Mount Forest, Village of Arthur, Township of West Luther, Township of Arthur, and selected outlying regions in the townships of Peel and West Garafraxa came together to form the Township of Wellington North.

The poster has a purple background with various paint strokes in blue, red, green, and yellow. The text is in white and yellow. It reads: 'TOWNSHIP OF WELLINGTON NORTH 25TH ANNIVERSARY AMALGAMATION ART CONTEST'. Below this, it says 'Showcase your talent and submit your art work or idea for an opportunity to have your artwork displayed on a Township building!'. It also states 'Submissions due by April 12, 2024' and 'Win \$1000'. At the bottom, it says 'For full contest guidelines visit wellington-north.com' and includes the logos for the Township of Wellington North and the Wellington North Cultural Roundtable.

As part of the celebration of this milestone, earlier this year the Township announced a contest that could result in up to three pieces of flat art to be installed outdoors in three key places: the Mount Forest & District Sports Complex, the Municipal Office in Kenilworth, and Arthur & Area Community Centre.

The judging process will involve both members of the Council and the Cultural Roundtable, an advisory committee to the Council. Each winning artist will be awarded \$1,000, with the announcement of the winners scheduled for later in the year. Once installed, these pieces will be visible to numerous individuals on a daily basis.

For complete rules, please visit www.wellington-north.com. If you wish to participate, kindly submit your idea or draft prototype for the artwork installation to volunteer@wellington-north.com by April 12. It's important to note that the artwork doesn't have to be completed by this date. Concepts will be transferred onto flat material suitable for mounting in the specified locations. Any inquiries can be directed to Tasha Grafos at the Township via tgrafos@wellington-north.com.

Celebration in art form is a lasting statement of our community spirit. We welcome these expressions of how great it is to live in Wellington North!

Submitted by Doris Cassan, Wellington North Cultural Roundtable

**THE CORPORATION OF THE
TOWNSHIP OF WELLINGTON NORTH**

BY-LAW NUMBER 027-2024

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
WELLINGTON NORTH AT ITS REGULAR MEETING HELD ON
MARCH 25, 2024**

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c.25 (hereinafter called “the Act”) provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality’s capacity, rights, powers and privileges under Section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of The Corporation of the Township of Wellington North hereby **ENACTS AS FOLLOWS**:

1. The action of the Council of the Corporation of the Township of Wellington North taken at its meeting held on March 25, 2024 in respect of each motion and resolution passed and other action taken by the Council of the Corporation of the Township of Wellington North at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. That the Mayor and the proper officials of the Corporation of the Township of Wellington North are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Township of Wellington North referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Township of Wellington North.

READ AND PASSED THIS 25TH DAY OF MARCH, 2024.

ANDREW LENNOX, MAYOR

KARREN WALLACE, CLERK